

Cherrytree Township Board of Supervisors
Regular Monthly Meeting
Monday, December 1, 2025, 6:00 p.m.

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, December 1, 2025, at 6:00 p.m., at the township building. In attendance were Jim Waugh, Rob Kellogg, and Shari Nelson, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

Call to Order

Jim Waugh called the meeting to order.

Pledge

Moment of Prayer

Jim Waugh led those in attendance in a moment of prayer.

Public Comment

There was no "Public Comment".

Minutes/Treasurer's Report

The minutes, from the regular monthly meeting held on Monday, November 3, 2025, were read, accepted, and approved, on a motion made by Shari Nelson, seconded by Rob Kellogg, and carried unanimously.

The treasurer's report, for November of 2025, was read, accepted, and approved, on a motion made by Jim Waugh, seconded by Shari Nelson, and carried unanimously.

Correspondence

Venango County Tax Claim Bureau – Distribution of Upset Sale Monies

The township has been notified that it will receive \$410.86 in delinquent tax money from the county's recent upset sale of 187 Fairview Road.

PennDOT Newsletter

PSATS News Bulletin

PA DEP–Piney-Seward and Erie South-Piney Trans. Line Rebuild–Comp. Notif.

The Pennsylvania Department of Environmental Protection (PA DEP) has reviewed the National Pollutant Discharge Elimination System (NPDES) permit application and several Water Obstruction & Encroachment permit applications, submitted by Mid-Atlantic Interstate Transmission, LLC, for the Piney-Seward and Erie South-Piney 115-kV Transmission Line Rebuild Project. PA DEP has deemed the applications complete and has moved them to the technical review part of the process. The project affects 150 miles of an existing transmission line that runs between Indiana County and Erie County. In Venango County, there are 32.97 miles of transmission line that will be rebuilt and, in Cherrytree Township, there are 16.61 miles of transmission line that will be rebuilt.

Venango County Reg. Planning Comm.–Liquid Fuels Award for Fiscal Yr. 2026

The township has been notified that it will receive \$30,000.00 in 2025-2026 County Liquid Fuels Aid to be used towards paving an approximate 1.29-mile stretch of Cherrytree Road (Buxton Road to Fairview Road) during the summer of 2026. Based on a quote from Glenn O. Hawbaker, Inc., the project

is estimated to cost \$162,345.00. With the county contributing \$30,000.00, the township will be responsible for an estimated \$132,345.00.

Zoning

Permits

None

Zoning Report

Tim McGrath, Zoning Officer, reported that he has been working with the new owners and neighbors of a small parcel (.51-acre) on South Perry Street to resolve multiple issues. He has given the property owners information on setback requirements, but there are issues beyond the scope of the township, like surveillance cameras and property line disputes. He has talked to the police and suggested to the property owners that they contact the police to resolve these issues.

The Board of Supervisors held a hearing on Monday, November 24, 2025 to consider a conditional use to allow Grand Valley Manufacturing to erect a steel building, to be used as a manufacturing facility, at 135 Toon Town Lane. Tim McGrath has been working with Jack Roberts and Dave Ewing, of Grand Valley Manufacturing, throughout the process and will continue to work with them to revise their application to include all phases of the project. They would like to be able to add modules onto the original building within months if the demand for their products rapidly increases. By revising the application to include all phases, they will not be required to seek approval from the township when they need to add a module to increase production. Tim McGrath told those in attendance that the Planning Commission will hold a meeting on December 15, 2025 to discuss the Grand Valley Manufacturing project and to make recommendations that will be given to the Supervisors. Upon receiving the recommendations, the Supervisors can vote on granting the conditional use. A decision must be rendered within 45 days of the hearing that took place on Monday, November 24, 2025. Grand Valley Manufacturing would like to start building in the spring.

Tim McGrath reported that he is in the process of reviewing a zoning permit application for a new 608 sq. ft. home at 5264 State Route 417.

Administrative Action

Resolution #25-49 – 2026 Budget – Vote to Adopt

On a motion made by Shari Nelson, seconded by Rob Kellogg, and carried unanimously, the Supervisors voted to adopt Resolution #25-49 (2026 Budget). Anticipated income for 2026 is \$703,650.66 and anticipated expenditures total \$703,649.08. There will be no tax increase.

Committee Reports

VFD

There was no report.

EMA Office

There was no report.

Road

Lew Staub, Roadmaster, reported that the road crew spent 11 days blowing leaves off of roads, graded 3 roads, pushed 6 trees off of roads, spent 2 days

stacking antiskid, plowed and put antiskid down 3 times, put antiskid down once (no plowing), and checked the roads once.

As for equipment, the oil and filters were changed on the 2014 Dodge and on the 2002 International. The spreaders were put on the trucks.

Old Business

There was no "Old Business".

New Business

There was no "New Business".

Executive Session

The Supervisors and the Secretary went into an Executive Session at 6:10 p.m. and came out at 6:17 p.m. Jim Waugh told those in attendance that the purpose of the Executive Session was to discuss 2026 wages for township employees.

The meeting adjourned at 6:17 p.m.

The bills were reviewed by the Board of Supervisors.

Respectfully Submitted,

Christine C. Kurelowech, Secretary-Treasurer