

Cherrytree Township

***1311 Cherrytree Road
Titusville, PA 16354
814-827-1078
814-827-3579 Fax***

Christine C. Kurelowech, Secretary-Treasurer

Venango County

***Supervisors:
James S. Waugh
David J. Zdarko
Robert J. Kellogg***

[*cherrytreetwp@zoominternet.net*](mailto:cherrytreetwp@zoominternet.net)

[*www.cherrytreetwp.com*](http://www.cherrytreetwp.com)

Enclosed you will find forms needed to begin the permit process for your project. Listed below are the steps you need to follow to complete the process.

- 1) If necessary, complete the 911 application and submit it to:

Venango County 9-1-1
Addressing/Mapping Department
1052 Grandview Road
Oil City, PA 16301

- 2) Complete the Cherrytree Township Zoning Permit Application and return it to the Township Office, along with the zoning fee. The zoning fee varies between projects and is based on the fee schedule for the current year. Upon approval from the Zoning Officer, proceed to the next step. Zoning Officer contact information is:

Benjamin J. Breniman
822 Liberty Street
Clarion, PA 16214
(814) 221-1135

- 3) If you need a sewage permit or have a sewage concern, please contact:

Northwest Soil Services
Todd Fantaskey, Certified Sewage Enforcement Officer
1137 Follett Run Road
Warren, PA 16365
(814) 723-3775

- 4) If you need a building permit, please contact:

Construction Code Inspectors, Inc.
(814) 432-2630

Mailing Address:

Construction Code Inspectors, Inc.
P.O. Box 288
Seneca, PA 16346

Office Address:

Construction Code Inspectors, Inc.
3178 State Route 257, Suite B
Seneca, PA 16346

It is important to note that if your project requires a sewage permit, you must have been issued a sewage permit number before obtaining a building permit from Construction Code Inspectors, Inc.

If you have any questions, please contact the Township Office at 827-1078.