

Cherrytree Township Board of Supervisors  
Regular Monthly Meeting  
February 7, 2022  
6:00 p.m.

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, February 7, 2022, at 6:00 p.m., at the township building. In attendance were Jim Waugh and Dave Zdarko, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

**Call to Order**

Jim Waugh called the meeting to order.

**Pledge**

**Moment of Prayer**

Jim Waugh led those in attendance in a moment of prayer.

**Public Comment**

There was no "Public Comment".

**Minutes/Treasurer's Report**

The minutes, from the regular monthly meeting/annual reorganization held on Monday, January 3, 2022, were read, accepted, and approved, on a motion made by Dave Zdarko and seconded by Jim Waugh.

The treasurer's report, for January 2022, was read, accepted, and approved, on a motion made by Jim Waugh and seconded by Dave Zdarko.

**Correspondence**

Venango County Board of Elections – 2022 Polling Place Confirmation

*The Supervisors were in agreement to allow the township building to be used as a polling place during 2022. The primary election is scheduled for Tuesday, May 17, 2022 and the general election is scheduled for Tuesday, November 8, 2022.*

Venango County Association of Township Officials – Spring Dinner

*The Venango County Association of Township Officials will hold its annual spring dinner on Saturday, March 26, 2022 at Sandycreek Township Volunteer Fire Department. Chrissie Kurelowech told the Supervisors to let her know if they were interested in attending so that she could make reservations.*

PennDOT Newsletter

**Zoning**

**Permits**

Z-2022-01 Jeff and Tracy Gibson 3862 State Route 8 26' by 40' addition

**Zoning Report**

Chrissie Kurelowech reported on behalf of Ben Breniman, Zoning Officer. One permit was issued during the month (Gibson). Ben is in the process of reviewing the Cypress Creek Renewables zoning permit application and will have some comments for David Weightman, of Cypress Creek Renewables, later in the week. Ben may discuss the comments with Alan Shaddinger, Township Solicitor, before issuing a permit.

## **Administrative Action**

### **Resolution #22-41 – Destroy Records Listed – Tax Collector - 2011**

On a motion made by Jim Waugh and seconded by Dave Zdarko, the Supervisors voted to adopt Resolution #22-41 to allow the township secretary to destroy the tax collector's records from 2011. According to the Pennsylvania Municipal Records Manual, the township is not required to keep tax collector records dating back to 2011.

## **Committee Reports**

### **VFD**

Tom Huffman, acting VFD Fire Chief, reported that there were 13 calls since the last meeting. Of the 13 calls, 2 were in Crawford County and 11 were in Venango County. Of the calls in Crawford County, 1 was a building fire and 1 was dispatched and canceled. Of the calls in Venango County, 1 was a chimney fire, 6 were EMS, 1 was an MVA with injuries, 1 was a search for a person on land, 1 was a gas leak, and 1 was dispatched and canceled.

The shoots will begin on Tuesday, February 22, 2022 and will continue to be held every Tuesday evening through Tuesday, April 12, 2022.

Discussion was held on the possibility of the township transferring part of its property to the VFD for a pavilion and a new building to be built sometime in the future. Tom Huffman said that the VFD will look at pricing for a 30 ft. by 100 ft. pavilion at its meeting scheduled for February 14, 2022. The VFD would like to have the pavilion completed in time for the gun raffle in June of 2022, but would like guidance from the township because the VFD does not want to move forward if the township is not on board with transferring the property over to the VFD. Jim Waugh said that he is waiting on the surveyor and that the VFD needs protection unless the property is actually transferred into the VFD's name. He said he would contact Alan Shaddinger, Township Solicitor, to see if an agreement could be made between the township and the VFD and noted that Alan Shaddinger told him in the past that a 99-year lease would not be a good idea. Tim McGrath suggested an agreement where, if the township moves the VFD out, the township would be required to reimburse the VFD for the money that the VFD has invested into the property (structures). No decision was made.

### **Road**

Lew Staub, Roadmaster, reported that the road crew checked the roads twice, put antiskid down 7 times, plowed and put antiskid down 14 times, put antiskid down for ice 3 times, and fixed a spot on Pioneer Road.

As for equipment, the road crew put a wing on the 2002 International, obtained air tanks for the 2002 International, and put a new main hydraulic line on the 2002 International. Both right rear tires fell off the 2014 Dodge and the truck was towed to Shambaugh's garage.

## **Old Business**

### **Scheduled Bid Opening – Lamey Road Culvert #1 and Breedtown Road Culvert #3**

Chrissie Kurelowech reported that the bid openings for the Lamey Road Culvert #1 and Breedtown Road Culvert #3 projects will be held on Thursday, March 3, 2022, at 10:00 a.m. and 10:30 a.m. respectively, at the township building. The bids will be considered by the Board of Supervisors at its regular monthly meeting scheduled for Monday, March 7, 2022.

**New Business****Township Clean-Up 2022**

Chrissie Kurelowech asked the Supervisors if they would like to schedule Clean-Up Weekend for the first full weekend in June, as it has been for the past several years. The Supervisors were in agreement to schedule Clean-Up Weekend for Saturday, June 4, 2022 and Sunday, June 5, 2022. The dumpsters will arrive on Friday, June 3, 2022 and will be removed on Monday, June 6, 2022. Six 30-yard dumpsters will be ordered. Chrissie Kurelowech will contact Harley Richards to make sure he is available to handle metal disposal. She noted that the disposal rate per ton has increased from \$50.00 to \$55.00.

**Executive Session**

The Supervisors went into an executive session at 6:16 p.m. and returned at 6:21 p.m. The reason for the executive session was to discuss recent legal advice, regarding stormwater management, recently given to them by Alan Shaddinger, Township Solicitor.

**Adjournments**

The meeting adjourned at 6:21 p.m.

The bills were reviewed by the Board of Supervisors.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer