

**Cherrytree Township Board of Supervisors
Regular Monthly Meeting
October 3, 2016**

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, October 3, 2016, at 6:30 p.m., at the township building. In attendance were Emery Fiely, Lew Staub, and Jim Waugh, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

Call to Order

Emery Fiely called the meeting to order.

Pledge

Moment of Prayer

Jim Waugh led those in attendance in a moment of prayer.

Public Comment

There was no public comment.

Minutes/Treasurer's Report

Jim Waugh noted that, in the VFD report, the phrase "tack lines" should be "attack lines". The corrected minutes, from the regular monthly meeting held on Tuesday, September 6, 2016, were read, accepted, and approved, on a motion made by Jim Waugh, seconded by Lew Staub, and carried.

The treasurer's report, for September 2016, was read, accepted, and approved, on a motion made by Jim Waugh, seconded by Emery Fiely, and carried.

Correspondence

PSATS Unemployment Compensation Group Trust – 2017 Rate Notice

The employer unemployment rate for Cherrytree Township will remain at 1% for 2017 and the taxable wage base will increase from \$9,500.00 to \$9,750.00. This means that Cherrytree Township must pay 1% on the first \$9,750.00 earned by each employee during the year.

Venango County Assessment Office – Parcels Scheduled for Appeal

PennDOT–Notice of Estimated Alloc.–Municipal Liquid Fuels and Turnback

The estimated Liquid Fuels allocation for 2017 is \$197,034.67, which is \$4,709.00 more than the township received last year. Also, the township will receive \$24,240.00 in turnback money for maintenance of Dempseytown-Gresham Road.

Breedtown Baptist Church – Fall Festival

The Breedtown Baptist Church invited the Board of Supervisors and VFD members to its annual Fall Fest, scheduled for Sunday, October 23, 2016 at 12:30 p.m.

PSATS – 2016 Wage & Benefit Results

Lew Staub – Stone Springhouse Culvert Pipe

Lew Staub noted that the road crew has recently had trouble with someone filling in a culvert pipe on Stone Springhouse Road. It was discovered that someone had put cement inside the pipe in an attempt to prevent water from running through the pipe. The road crew cleaned out the pipe as much as possible, only to discover that the ends were filled with dirt the

next day. Lew Staub then called the state police in an effort to resolve the situation and, as it turned out, the person suspected has agreed to pay someone to clean out the pipe.

Jim Waugh – Speeding on Turkey Farm Road

Jim Waugh said that someone recently asked him if the Supervisors would consider erecting “35 MPH” signs at the end of Turkey Farm Road, near Shreve Road, because there has been a lot of speeding in that area. Lew Staub said that, because a traffic study has not been performed, it would be unenforceable. The Supervisors were in agreement not to erect signs in that area because they feel it is a waste of money if the speed limit cannot be enforced and there are no “35 MPH” signs in the garage, so new signs would have to be purchased.

Zoning

Permits

Z-2016-09 Helen Berry/Robert Dingle northwest corner of Route 8 business sign
and Buxton Road

Zoning Report

Ben Breniman, Zoning Officer, reported that he is still waiting for a stormwater management plan to be submitted for the Wilcox project on Route 8. He had no updates on code enforcement, but said he would check out 1722 Breedtown Road and 1220 South Perry Street after the meeting. The property at 5376 State Route 417 has improved significantly.

Administrative Action

Road Worker – Pay Increase

On a motion made by Emery Fiely, seconded by Jim Waugh, and carried, the Supervisors voted to raise the most recently hired road worker’s hourly rate from \$15.00 per hour to \$15.25 per hour, retroactively to the beginning of September, when he reached 90 days of employment. The worker began working at the township on June 7, 2016.

Fuel Bids – Approximately 8,000 Gallons – Vote to Advertise

On a motion made by Jim Waugh, seconded by Lew Staub, and carried, the Supervisors voted to put approximately 8,000 gallons of diesel fuel out for bid. Bids will be accepted until 6:30 p.m. on Monday, November 7, 2016, and will be opened at the Board of Supervisors’ meeting scheduled for that night.

Committee Reports

VFD

Don Deliman reported that there were 18 calls since the last meeting. Of the 18 calls, 7 were EMS, 8 were public service (trees, flooding), 1 was dispatched and cancelled, 1 was “no incident found”, and 1 was an MVA.

Two turkey shoots have been held so far this year, one with ten shoots and a specialty shoot and one with eleven shoots and a specialty shoot. A craft bazaar will be held on Saturday, October 15, 2016.

Don Deliman asked the Supervisors if they minded the VFD stacking picnic tables in the pavilions for winter and the Supervisors thought it was a good idea.

EMA Office

Don Deliman reported, on behalf of Tim McGrath, that Tim Dunkle, from Venango County EMA, would be contacting the township secretary to get the NIMS (National Incident Management System) training status for each township official and employee. Every township official and employee is expected to complete certain NIMS courses, based upon the position held at the township.

Road

Lew Staub reported that the road crew cleaned pipes, bermed for the City of Titusville (13 hours over 2 days), installed a driveway pipe, ditched in various spots, mowed the yard, and graded bad spots on twenty roads. They also fixed washout holes on seven roads and bermed washouts in various spots.

The 2002 International has returned after being at Sylvan Equipment for a timing cover issue.

Old Business

Sewage Complaint – 123 Fleming Alley

Chrissie Kurelowech reported that Todd Fantaskey, Sewage Enforcement Officer, recently visited 123 Fleming Alley for a sewage inspection and nobody was at home. Consequently, he sent the property owners a certified letter asking them to contact him to set up an appointment for an inspection. This transpired due to a complaint recently received by the township.

New Business

2017 Budget Meeting

The Supervisors decided to schedule a special meeting, to prepare the 2017 budget, for Saturday, October 22, 2016, at 8:00 a.m. The meeting will take place at the township building.

Vacuum Cleaner

Jim Waugh suggested purchasing a vacuum cleaner to be used on the new carpeting in the township building. Don Deliman said he might have an extra vacuum cleaner at home that could be used. Chrissie Kurelowech will look into the cost of purchasing a new one.

The bills were reviewed by the Board of Supervisors.

The meeting adjourned at 7:01 p.m.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer