

**Cherrytree Township Board of Supervisors
Regular Monthly Meeting
February 4, 2019**

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, February 4, 2019, at 6:30 p.m., at the township building. In attendance were Emery Fiely, Jim Waugh, and Dave Zdarko, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

Call to Order

Emery Fiely called the meeting to order.

Pledge

Moment of Prayer

Jim Waugh led those in attendance in a moment of prayer.

Public Comment

There was no public comment.

Minutes/Treasurer's Report

The minutes, from the regular monthly meeting/annual reorganization meeting held on Monday, January 7, 2019, were read, accepted, and approved, on a motion made by Jim Waugh, seconded by Dave Zdarko, and carried unanimously.

The treasurer's report, for January 2019, was read, accepted, and approved, on a motion made by Emery Fiely, seconded by Jim Waugh, and carried unanimously.

Correspondence

STV, Inc. – Barker Bridge – 2018 Inspection Report

Barker Bridge was recently inspected by STV Inc. (October 29, 2018). As for maintenance recommendations, there were 4 "Priority 4" recommendations made. There are several categories that are scored for each bridge and every category had the same score as it had as a result of the previous inspection with the exception of "Superstructure", which went from an 8 on the previous inspection to a 7 on the most recent inspection. This was due to "an area of delamination/spalling in the concrete end diaphragm to the right of and under beam 4 at the near and far abutments". Lew Staub, Roadmaster, will review the report.

Venango County Association of Township Officials – Spring Dinner

The Venango County Association of Township Officials will hold its Spring Dinner on Saturday, March 23, 2019 (5:30 p.m.), at Sandycreek Township Volunteer Fire Department. Chrissie Kurelowech asked the Supervisors to let her know if they were interested in attending so she could make reservations.

PSATS News Bulletin

Venango Conserv. District–2019 Dirt, Gravel, and Low Vol. Roads ESM Training

A schedule of Environmentally Sensitive Maintenance (ESM) training for 2019 has been received from the Venango Conservation District. For the township to qualify for Dirt, Gravel, and Low Volume Roads (DGLVR) grant funding, at least 1 member of the road crew must attend the 2-day training once every 5 years. According to the DGLVR records, someone

from Cherrytree Township must attend ESM training this year. Lew Staub will let Chrissie Kurelowech know who will attend the training and she will make reservations.

Zoning

Permits

There were no permits issued.

Zoning Report

There was no zoning report.

Administrative Action

Resolution #19-39 – Destroy Specified Municipal Records

On a motion made by Jim Waugh, seconded by Emery Fiely, and carried unanimously, the Supervisors voted to adopt Resolution #19-39. This resolution permits the Secretary-Treasurer to destroy records that the township is no longer required to keep, as specified by the Pennsylvania Municipal Records Manual. The resolution contains a list of the types of records and the years that will be destroyed.

Cherrytree VFD Fire Police – Approve 2019 Schedule

On a motion made by Emery Fiely, seconded by Dave Zdarko, and carried unanimously, the Supervisors voted to approve the 2019 Cherrytree VFD Fire Police Schedule submitted to them by Alan Wade.

Committee Reports

VFD

Don Deliman, VFD 1st Assistant Chief/Treasurer, reported that there were 10 calls since the last meeting. Of the 10 calls, 6 were EMS, 2 were MVAs (no injuries), 1 was a lift assist, and 1 was dispatched and cancelled.

The spring shoots will begin on Tuesday, February 26, 2019. Doors open at 5:30 p.m. with shoots beginning at 6:00 p.m.

District Magistrate Andrew Fish will swear in the fire police at the next VFD meeting (Monday, February 11, 2019).

The VFD will soon receive state grant funding that will be used to purchase 2 Self-Contained Breathing Apparatus (SCBAs).

Chrissie Kurelowech said that she was looking into fire department grants and noticed that both Rocky Grove VFD and Hydetown VFD recently received large grants (near \$100,000.00) for safety equipment through the Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant program (AFG). According to Don Deliman, the VFD has applied for funding through FEMA AFG multiple times and has always been denied. Most recently (2016), the VFD applied, with the help of the Titusville Redevelopment Authority, for FEMA AFG funding to replace SCBAs, but was still denied. Chrissie Kurelowech learned from Don Deliman that Cherrytree VFD's application never makes it past the peer review panel before it is denied. It was thought that Jim Wetzel, Fire Chief of the City of Franklin Fire Department, was on the peer review panel, so Chrissie Kurelowech contacted him to get some insight on the reasons that Cherrytree VFD's application never makes it past the peer review panel. As it turned out, Jim Wetzel is not on the peer review panel and never was on it. However, he has applied for FEMA AFG funding many times and has a lot of information on how the program works. Chrissie Kurelowech learned from Jim Wetzel that, usually, funding will not be

awarded to replace SCBAs unless they are 15 years old or close to it. When the Cherrytree VFD applied for funding in 2016, it would have been used to replace SCBAs that were 11 years old at that time. Chrissie Kurelowech noted that the VFD has a better chance of receiving funding now since the SCBAs are closer to being 15 years old. Chrissie Kurelowech and Don Deliman will watch for the grant application period to open and will apply for SCBAs again this year. Usually applications are submitted in the fall.

EMA Office

There was no EMA report.

Road

Lew Staub, Roadmaster, reported that the road crew anti-skidded 4 times, plowed and anti-skidded 19 times, spent 1 day hauling gravel to soft spots, spent 2 days cleaning pipes with the backhoe, checked the roads once, and fixed a washout.

As for equipment, work was performed on the heater in the 2002 International and the wiper linkages were changed on the 2009 International.

Emery Fiely thanked the road crew for the great job they have been doing keeping the roads in good shape this winter, specifically during the recent storm. Don Deliman thanked the road crew for keeping the man door on the side of the VFD truck bay cleared this winter.

2019 Dust Suppressant

Discussion was held regarding dust suppressant for 2019. Last year, the Supervisors voted to put 50,000 gallons of E-1 Prime out for bid first. They rejected all of the bids and then put 25,000 gallons of E-1 Prime out for bid. As a cost cutting measure, an 8-foot strip of E-1 Prime was applied in front of each house. In previous years, the entire width of the road in front of each house received E-1 Prime. Towards the end of the summer, the Supervisors allowed interested residents to purchase extra E-1 Prime in 14 ft. by 200 ft. sections at a cost of \$150.00 per section. A new product, EDP-30 (Emulsified Dust Palliative) was also used last summer, but only on Fairview Road, from Cherrytree Road to Route 8. Since the product had only been out for a couple of years, the Supervisors wanted to try it out on a small section of road before committing to using it throughout the township. It is a little less expensive than the E-1 Prime and it does not require stone. Fairview Road was selected as a trial area because there are many road conditions on that stretch (sun, shade, clay, gravel). The product must be put down at night when there is little traffic and a bit of moisture. A lengthy discussion took place regarding which product the township should use this summer for dust suppressant. Emery Fiely said he would not be in favor of having residents purchase dust suppressant for themselves again this year. The general consensus was that the EDP-30 held up quite well during last summer, but Emery Fiely said he felt the EDP-30 broke up in areas that were in direct sunlight. He also said that the product is supposed to build up after being used for a few years. Dave Zdarko noted that potholes form in the E-1 Prime and, consequently, the road has to be regraded to remove the holes, but with the EDP-30, the road can be regraded and the product remains on the road and continues to suppress dust. Chrissie Kurelowech noted that the EDP-30 must be put down during the evening hours, so overtime would add to the cost and Emery Fiely said the road crew would adjust their schedule to avoid overtime.

On a motion made by Emery Fiely, seconded by Jim Waugh, and carried unanimously, the Supervisors voted to put 50,000 gallons of E-1 Prime and 50,000 gallons of EDP-30 out for bid, with the intention of opening bids at the meeting scheduled for Monday, March 4, 2019, at 6:30 p.m. This is one month earlier than dust suppressant was put out for bid in 2018. Once bids are opened, the Supervisors will make a decision regarding which product will be used throughout the township this summer.

2019 Seal Coating

Discussion was held regarding which roads will be seal coated this summer. The Supervisors were in agreement to seek bids to seal coat Cherrytree Road, from Fairview Road to South Perry Street (approximately 1.34 miles) and over a culvert on Cherrytree Road, near Miles Road, (approximately 100 ft.) because these areas were paved last summer. Additionally, Lew Staub suggested seal coating an approximate .50 mile stretch of Dutch Hill Road (from the city line, south). Seal coating Old Route 8, from Breedtown Road to the city line (approximately .99 mile) was also suggested, along with seal coating over a culvert on Old Route 8 between Breedtown Road and Black Road (approximately 100 ft.). On a motion made by Jim Waugh, seconded by Emery Fiely, and carried unanimously, the Supervisors voted to put out for bid seal coating Cherrytree Road (from Fairview Road to South Perry Street (approximately 1.34 miles) and a culvert on Cherrytree Road, near Miles Road (approximately 100 ft.)) and Dutch Hill Road (from city line, approximately .50 mile south) with an option of submitting an additional bid to seal coat Old Route 8 (from Breedtown Road to the city line (approximately .99 mile) and a culvert on Old Route 8 (between Breedtown Road and Black Road (approximately 100 ft.)). The Supervisors intend to receive bids until 6:30 p.m. on Monday, March 4, 2019 and open the bids at the regular monthly meeting scheduled for the same time if Chrissie Kurelowech can meet with the PennDOT Municipal Services Representative in time to be able to meet the advertising requirements. If the PennDOT Municipal Services Representative is unable to meet soon, the bids will be received until Monday, April 1, 2019 at 6:30 p.m. and will be opened at the regular monthly meeting scheduled for the same time.

Old Business

Holding Tanks

Since residents at the last meeting were questioning the circumstances leading to a property owner obtaining approval for a holding tank, Chrissie Kurelowech said she spoke with Todd Fantaskey, Sewage Enforcement Officer, to get some answers. Chrissie Kurelowech reported that Todd Fantaskey said that he uses DEP guidelines on a case by case basis to determine whether or not a holding tank will be permitted. Someone wanting to install a holding tank just because it might be less expensive than a regular septic system cannot just choose to do so. In general, holding tanks are only approved for commercial use or for a house if there is no other option and a holding tank is needed to fix a problem. A holding tank will not be permitted for new construction, unless it is for commercial use. Chrissie Kurelowech said Todd Fantaskey suggested any residents who have questions about their options on their property give him a call.

Paver

Chrissie Kurelowech reported that she recently contacted PennDOT for guidance on obtaining a title for the Blaw-Knox paver that the Supervisors voted to sell last summer. This piece of equipment is jointly owned with Oil Creek Township, Crawford County. A title and/or VIN cannot be located for the paver. PennDOT tried to find information on the paver by searching for the serial number and the three townships that have owned it (Cherrytree Township and Oil Creek Township purchased it from Antis Township). There is nothing in PennDOT's system related to the paver. The PennDOT representative told Chrissie Kurelowech that, if there is no plate on the equipment, then there is no title and it can be sold without a title. She verified that there is no plate on it. The Supervisors agreed to go ahead and list the paver in the spring.

New Business

None

Adjournments

The meeting adjourned at 7:15 p.m.

The bills were reviewed by the Board of Supervisors.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer