

**Cherrytree Township Board of Supervisors  
Regular Monthly Meeting  
March 6, 2017**

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, March 6, 2017, at 6:30 p.m., at the township building. In attendance were Emery Fiely, Lew Staub, and Jim Waugh, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

**Call to Order**

Emery Fiely called the meeting to order.

**Pledge**

**Moment of Prayer**

Jim Waugh led those in attendance in a moment of prayer.

**Public Comment**

There was no public comment.

**Minutes/Treasurer's Report**

The minutes, from the regular monthly meeting held on Monday, February 6, 2017, were read, accepted, and approved, on a motion made by Emery Fiely, seconded by Jim Waugh, and carried.

The treasurer's report, for February 2017, was read, accepted, and approved, on a motion made by Jim Waugh, seconded by Emery Fiely, and carried.

**Correspondence**

**National Fuel – Adjustment for Non-Functioning Meter**

*The township received notice that a meter in the main building malfunctioned for 15 months, causing National Fuel to improperly bill the township. Using weather conditions and usage history, National Fuel calculated that the township owes \$1,909.41 to cover the 15 months when the meter was not functioning properly. A report showing, month by month, the estimated amount that was used and the amount that was billed was included with the letter. The Supervisors did not feel the township should be responsible for the bill because National Fuel's equipment was malfunctioning. Additionally, the bill for \$1,909.41 was based on estimates because the actual usage is unknown. The Supervisors were in agreement to have Chrissie Kurelowech send a letter to National Fuel regarding the matter and to pay only the balance of the bill (charges for the previous month), after the \$1,909.41 is subtracted.*

**Venango County Association of Township Officials – Spring Dinner**

*The Venango County Association of Township Officials will hold its Spring Dinner on Saturday, April 8, 2017, at the Sandycreek Township Volunteer Fire Department.*

**Walsh Equipment – Quote for New Equipment**

*Bill Shaw, of Walsh Equipment, was in attendance to present a quote for a new tractor, a mower, and a ditcher to the Supervisors. Additionally, he quoted a leaf blower. The total cost of a 2017 Massey Ferguson 5711SL*

*tractor (2-wheel drive), a Tiger 22 ft. Bengal Boom rotary mower, and a Tiger Bengal Boom ditcher head would be \$120,241.68. If the township opted to purchase an AgriMetal leaf and debris blower as well, the cost would be an additional \$5,790.00. Walsh Equipment has offered to pay \$12,900.00 for taking in the old tractor (1998 Massey Ferguson 4245 with boom and ditcher) on trade. So, if the township purchased the new tractor with a new mower, new ditcher, and new leaf blower, and traded in the old tractor, mower, and ditcher, the cost would be \$113,131.68. Lew Staub said that he is still waiting for a quote from U.S. Municipal. No decision was made.*

## **Zoning**

### **Permits**

No permits were issued.

### **Zoning Report**

Ben Breniman, Zoning Officer, reported that the Zoning Hearing Board will hold a public hearing, on Monday, March 20, 2017, at 6:30 p.m., to consider an appeal of the Zoning Officer's decision to deny Ryan Cornmesser operating a business at 3862 State Route 8 South, Titusville, PA 16354 (Parcel # 03,005A-048A.-000, formerly Country Gardens) that will manufacture and sell radio controlled trucks and will host radio controlled truck races. According to the Cherrytree Township Zoning Ordinance, the property is zoned as R/A (Rural Agricultural) and the proposed business cannot be permitted without approval by the Zoning Hearing Board.

The Supervisors asked Ben Breniman to look into a situation on Black Road where several abandoned trailers are being demolished. Additionally, they asked Chrissie Kurelowech to contact Todd Fantaskey, Sewage Enforcement Officer, to check on the status of the sewage situation at 904 Fairview Road. The owner had been in the process of obtaining a permit for a new septic system to replace one that is malfunctioning.

## **Administrative Action**

### **2017 Paving – Vote to Advertise**

### **Cherrytree Road – Tar and Chip**

On a motion made by Jim Waugh, seconded by Emery Fiely, and carried, the Supervisors voted to seek bids for 2017 paving, which includes Turkey Farm Road (from Route 8 -.8 mile) and Cherrytree Road (from Buxton Road towards Route 8 -.8 mile). The bidders will be able to submit bids for Option #1 (pave approximately .8 mile of Turkey Farm Road – from Route 8), Option #2 (pave approximately .8 mile of Cherrytree Road – from Buxton Road towards Route 8), and Option #3 (pave approximately .8 mile of Turkey Farm Road and approximately .8 mile of Cherrytree Road (Option #1 and Option #2)). This will give the Supervisors the flexibility to choose one of the two roads or both, depending upon the prices. Bids will be due by 6:30 p.m. on Monday, April 3, 2017. The bids will be opened and reviewed at the regular monthly meeting scheduled for Monday, April 3, 2017 at 6:30 p.m.

Jim Waugh suggested that the township seek bids to tar and chip the same roads being considered for new pavement (Turkey Farm Road and Cherrytree Road) in an effort to compare costs. He said that he would like to see the township putting more tar and chip down, as opposed to paving, to save money, and noted

that PennDOT put tar and chip on Buxton Road. On a motion made by Jim Waugh, seconded by Emery Fiely, and carried, the Supervisors voted to seek bids to put tar and chip (similar to the material on Buxton Road) on the same roads they are seeking to pave. The bid package will be set up like the paving bid package, with the bidders being able to submit bids for Option #1 (tar and chip approximately .8 mile of Turkey Farm Road (from Route 8)), Option #2 (tar and chip approximately .8 mile of Cherrytree Road (from Buxton Road towards Route 8)), and Option #3 (tar and chip approximately .8 mile of Turkey Farm Road and approximately .8 mile of Cherrytree Road (Option #1 and Option #2)). Bids will be due by 6:30 p.m. on Monday, April 3, 2017 and will be opened and reviewed at the regular monthly meeting scheduled for Monday, April 3, 2017 at 6:30 p.m.

### **2017 Seal Coating – Vote to Advertise**

Discussion was held regarding the roads that the Supervisors would like to see seal coated in 2017. Lew Staub suggested adding a third option to the bid package to include approximately 1.10 miles of South Perry Street, from the city line towards Cherrytree Road. On a motion made by Jim Waugh, seconded by Lew Staub, and carried, the Supervisors voted to put seal coating several roads out for bid. The bid package seeks bids to seal coat approximately 1 mile of Stone Springhouse Road (from Route 27) and approximately 1 mile of South Perry Street (from Cherrytree Road towards the city line). Additionally, there are three options. Option #1 is to seal coat approximately 1.68 miles of Old Route 8 and Black Road (Old Route 8 - from city line to Route 8 and Black Road from Old Route 8 to Route 8). Option #2 is to seal coat approximately 1.29 miles of Cherrytree Road (from Buxton Road to Fairview Road). Option #3 is to seal coat approximately 1.10 miles of South Perry Street (from the city line towards Cherrytree Road). Bids will be accepted until 6:30 p.m. on Monday, April 3, 2017. They will be opened and reviewed at the regular monthly meeting scheduled for Monday, April 3, 2017, at 6:30 p.m.

## **Committee Reports**

### **VFD**

Don Deliman reported that there were 12 calls since the last meeting. Of the 12 calls, 5 were EMS, 2 were public service (trees down), 1 was dispatched and cancelled, 1 was an automatic fire alarm, and 3 were mutual aid.

The 16<sup>th</sup> Annual 20-Gun Bash (gun raffle) will be held on Saturday, June 24, 2017. The doors will open at noon and the drawing will begin at 1:00 p.m. Tickets are available for \$10.00 each and can be purchased from any VFD member or at the township office.

There is a recall on Stihl saws. The VFD and the township do not have any of the models that are under recall.

The Ham Shoots are ongoing and take place every Tuesday evening. The doors open at 5:30 p.m.

### **EMA Office**

There was no report.

### **Road**

Lew Staub reported that the road crew plowed and anti-skidded 5 times and just anti-skidded 7 times. They checked the roads 3 times and spent 2 days hauling gravel to soft spots. They pushed trees off of roads 7 times and cold-patched holes

on Old Route 8. They patched holes on 7 roads and dragged 8 roads. They also met with Walsh Equipment and U.S. Municipal about purchasing a new boom mower.

The 2014 Dodge and the grader each had a flat tire. Lew Staub said the grader needs 6 new tires at a cost of \$650.00 per tire. On a motion made by Lew Staub, seconded by Jim Waugh, and carried, the Supervisors voted to purchase 6 new tires for the grader at a cost of \$650.00 per tire.

Discussion was held about dust suppressant. Last year, the township oiled with E-1 Prime, but considered using salt brine instead and put both E-1 Prime and salt brine out for bid. The Supervisors decided to put both out for bid again this year and Emery Fiely said that he wants the dust suppressant put down earlier this year than in other years. On a motion made by Emery Fiely, seconded by Lew Staub, and carried, the Supervisors voted to put 50,000 gallons of E-1 Prime oil and 150,000 gallons of salt brine out for bid. Bids will be received until 6:30 p.m. on Monday, April 3, 2017 and reviewed during the regular monthly meeting scheduled for the same time. Once the prices come in, the Supervisors will decide whether they want to continue using oil for a dust suppressant or switch to salt brine.

Chrissie Kurelowech said that a Cherrytree Road resident recently complained about the township removing the "STOP" signs at the intersection of Cherrytree Road and South Perry Street. Since the signs have been removed, motorists have been speeding through the intersection. Currently, there is only one "STOP" sign at the intersection and it is for motorists coming to the intersection from South Perry Street. The Supervisors were in agreement to have the road crew put the signs back up to slow down speeders traveling on Cherrytree Road.

## **Old Business**

### **Culvert Repair – Act 13 Funds**

Chrissie Kurelowech said that she recently read that Plum Township received \$55,000.00 from Venango County in Act 13 Funds to repair a bridge. Act 13 funds come from impact fees from Marcellus Shale well drilling. Since Cherrytree Township has three culverts in need of repair, she asked the PennDOT Municipal Services Representative about the possibility of getting Act 13 funds to repair/replace the culverts. He said that a culvert must be 8 feet long (8 feet of roadway as driving down the road) to be eligible and that the county accepts applications year-round. Chrissie Kurelowech contacted the township engineer, Mark Corey, to see if any of the three culverts would qualify and he said that the one on Old Route 8 would. The estimated cost to repair it is \$24,700.00. Chrissie Kurelowech obtained an application for Act 13 funds from the county and has forwarded it to Mark Corey. Once he completes it, the Supervisors and the PennDOT Municipal Services Representative will need to sign it before it can be submitted. Chrissie Kurelowech noted that the person she talked to at the county said that there is not much money left this year.

## **New Business**

### **Steps on Township Property – Repair/Replace**

Discussion took place about repairing or replacing the crumbling steps and sidewalk on the side of the township building (leading to the parking lot). Emery Fiely suggested having the steps removed and replaced with a concrete ramp that is 8 feet in width. This would allow the road crew to plow it with one of the trucks. Chrissie Kurelowech will get quotes on replacing the steps and sidewalk with a large ramp and will report on it at the next meeting.

The bills were reviewed by the Board of Supervisors.

The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer