

Cherrytree Township Board of Supervisors  
Regular Monthly Meeting  
April 3, 2017

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, April 3, 2017, at 6:30 p.m., at the township building. In attendance were Emery Fiely, Lew Staub, and Jim Waugh (first part of meeting), Supervisors, and Christine Kurelowech, Secretary-Treasurer.

**Call to Order**

Emery Fiely called the meeting to order.

**Pledge**

**Moment of Prayer**

Jim Waugh led those in attendance in a moment of prayer.

**Administrative Action**

**2017 Paving – Open Bids**

The 2017 paving project included three options for bidders. The first option was to pave Turkey Farm Road from Route 8 to Shreve Road (approximately .80 mile). The second option was to pave Cherrytree Road from Buxton Road towards Route 8 (approximately .80 mile). The third option was to pave both stretches of road (Option #1 and Option #2). Bids were received from Russell Standard Corporation, IA Construction Corporation, Glenn O. Hawbaker, and Kingsview. On a motion made by Jim Waugh, seconded by Lew Staub, and carried, the Supervisors voted to accept the bid submitted by Glenn O. Hawbaker for Option #3 (both Turkey Farm Road and Cherrytree Road) at an approximate cost of \$143,109.40. The full bid results are attached.

**2017 Seal Coating – Open Bids**

Bids to seal coat Stone Springhouse Road, from Route 27 (approximately 1 mile), and South Perry Street, from Cherrytree Road towards the City of Titusville (approximately 1 mile), were opened. There were also three options for bidders. Option #1 was to seal coat the entire length of Old Route 8, from the township line to Route 8, and Black Road, from Old Route 8 to Route 8 (approximately 1.68 miles). Option #2 was to seal coat Cherrytree Road, from Buxton Road to Fairview Road (approximately 1.29 miles), and Option #3 was to seal coat South Perry Street, from the City of Titusville towards Cherrytree Road (approximately 1.10 miles). Bids were received from Jefferson Paving Corporation, Russell Standard Corporation, Midland Asphalt Materials, Incorporated, and Suit-Kote Corporation. On a motion made by Lew Staub, seconded by Jim Waugh, and carried, the Supervisors voted to accept the bid submitted by Jefferson Paving Corporation for Stone Springhouse Road and South Perry Street plus Option #1 (Old Route 8 and Black Road) and Option #2 (Cherrytree Road from Buxton Road to Fairview Road), totaling approximately \$62,652.26. The full bid results are attached.

**Liquid E-1Prime – 50,000 gallons – Open Bids**

Bids were opened for approximately 50,000 gallons of Bitumen Liquid E-1 Prime to be used as dust suppressant. Discussion was held about using free salt

brine instead of oil. Chrissie Kurelowech said that she had been recently contacted by McKissick Trucking and was told that they would apply free salt brine, as a cost cutting measure for the township, and would allow the township to schedule delivery so the salt brine could be applied to a road just after the road is graded. Jim Waugh, Lew Staub, and Chrissie Kurelowech met with Jack Fox, who also distributes free salt brine to townships, and were told that he would also deliver the free salt brine on demand at no cost to the township. Lew Staub stated that he feels the township should continue to oil in front of the houses, but use free salt brine on the remaining portions of roadway, for at least one more year. Bids for approximately 50,000 gallons of Bitumen Liquid E-1 Prime were received from Russell Standard Corporation, Suit-Kote Corporation, and Midland Asphalt Materials, Incorporated. On a motion made by Lew Staub and seconded by Emery Fiely, the Supervisors voted to accept the bid submitted by Midland Asphalt Materials, Incorporated, for approximately 50,000 gallons of Bitumen Liquid E-1 Prime, at an approximate cost of \$57,250.00. The full bid results are attached.

#### **Salt Brine – 150,000 Gallons – Open Bids**

Bids for approximately 150,000 gallons of salt brine were opened. Seneca Mineral Company was the only bidder, submitting a bid for \$49,500.00 (\$.33 per gallon). Since the Supervisors decided to use free salt brine and continue to use oil, on a motion made by Emery Fiely and seconded by Lew Staub, they voted to reject the bid submitted by Seneca Mineral Company. On a motion made by Emery Fiely and seconded by Lew Staub, the Supervisors voted to allow Jack Fox, of J & N Fox Vac Trucking, to apply salt brine to various roads throughout the township. Bitumen Liquid E-1 Prime will continue to be applied to roadway in front of houses and salt brine will be used as dust suppressant on the roadway in between the houses. Chrissie Kurelowech will begin completing the Department of Environmental Protection (DEP) process of obtaining approval. She was told that the DEP approval should come about two weeks after the DEP receives the application from the township.

#### **Concrete Ramp Quotes**

Bids to replace the crumbling steps outside the township building with a concrete ramp were received. Chrissie Kurelowech explained that, at the March meeting, the Supervisors decided to seek quotes for an 8-foot wide ramp that would start at the porch on the front of the township building and extend to the side parking lot. This would allow the road crew to easily clear the snow from the ramp. However, since the cost of concrete for such a large ramp was going to be very high and safety railings would be required (an issue that surfaced when a contractor came to look at the job), it was decided to seek quotes for a 4-foot wide ramp with railings that would begin at the top of the steps and extend to the side parking lot. Quotes were received from Armstrong Enterprises and Troy Cornell. The price from Armstrong Enterprises was \$1,500.00 and the price from Troy Cornell was \$2,000.00 (\$1,600.00 if the township removed the cement sidewalk and supplied gravel and a backhoe). On a motion made by Lew Staub and seconded by Emery Fiely, the Supervisors voted to accept the quote submitted by Armstrong Enterprises at a cost of \$1,500.00. The Supervisors signed a contract. Fifty-percent of the cost is required before the project begins and the remaining balance is due when the project is complete.

### 2017 Stone RFO – Discuss Quantities – Vote to Seek Quotes

On a motion made by Lew Staub and seconded by Emery Fiely, the Supervisors voted to seek quotes for stone. Types of stone and quantities are listed below. The Supervisors will review quotes at the next meeting, which is scheduled for Monday, May 1, 2017.

<i>Item</i>	<i>2016 Tons</i>
AS1 Antiskid	2,300
2RC Gravel – Tailgate Delivery	7,200
2RC Gravel – Stockpile	500
AASHTO#57 Type C	600
2A Limestone	150

### Mower Quotes

Lew Staub stated that the township had been waiting for a quote on a new tractor and a Diamond mower for many weeks and that he was unable to get anywhere with the vendor and the vendor withdrew interest on the previous Friday. He had been skeptical about the Diamond mower because only one municipality, Millcreek Township, owns one in this part of the state. Consequently, he suggested accepting the quote that was presented by Bill Shaw, of Walsh Equipment, at the previous meeting for a new tractor, a mower, a ditcher, and a leaf blower. The total cost of a 2017 Massey Ferguson 5711SL tractor (2-wheel drive), a Tiger 22 ft. Bengal Boom rotary mower, and a Tiger Bengal Boom ditcher head would be \$120,241.68. If the township opted to purchase an AgriMetal leaf and debris blower as well, the cost would be an additional \$5,790.00. Walsh Equipment offered to pay \$12,900.00 for taking in the old tractor (1998 Massey Ferguson 4245 with boom and ditcher) on trade. So, if the township purchased the new tractor with a new mower, new ditcher, and new leaf blower, and traded in the old tractor, mower, and ditcher, the cost would be \$113,131.68. On a motion made by Lew Staub and seconded by Emery Fiely, the Supervisors voted to purchase the 2017 Massey Ferguson 5711SL tractor (2-wheel drive), a Tiger 22 ft. Bengal Boom rotary mower, a Tiger Bengal Boom ditcher head, and an AgriMetal 3-Point Hitch Leaf and Debris Blower, to trade in the 1998 Massey Ferguson 4245 tractor with boom and ditcher, and to finance half of the \$113,131.68 balance. Bill Walsh, who was in attendance, said that the township should have the new equipment sometime in June. Don Deliman and Robert Van Valkenberg both questioned the Supervisors' decision to finance half of the balance, when the township has the money to pay for the entire purchase. Emery Fiely said it was their intention to finance half when they put the budget together in the fall.

### **Public Comment**

Jamey Miller read a prepared complaint regarding the “STOP” signs at the intersection of South Perry Street and Cherrytree Road. Several months ago, he attended a meeting and asked the Supervisors to remove the “STOP” signs at the intersection for motorists traveling on Cherrytree Road because people were not stopping anyway. Several people who attended the meeting agreed with him. The Supervisors, consequently, removed the “STOP” signs. A month or two later, they put the signs back because a complaint was received about people speeding through the intersection and down the road. Jamey Miller asked the Supervisors to remove the signs again, suggesting that they put up speed limit signs if people are speeding. Additionally, he pointed out that there are several other roads that intersect with

Cherrytree Road and motorists on Cherrytree Road are not required to stop at those intersections (Buxton Road (state road), Sopher Road, Miles Road, Fairview Road, Breedtown Road, and Foster Road). He said that all of those intersections should also be 4-way “STOPS” if the intersection of Cherrytree Road and South Perry Street is a 3-way “STOP”. Emery Fiely and Lew Staub said they would not make a decision that night. Emery Fiely noted that he feels the signs should stay up, especially due to the high grass that grows near the intersection.

### **Minutes/Treasurer’s Report**

The minutes, from the regular monthly meeting held on Monday, March 6, 2017, were read, accepted, and approved, on a motion made by Emery Fiely and seconded by Lew Staub.

The treasurer’s report, for March 2017, was read, accepted, and approved, on a motion made by Emery Fiely and seconded by Lew Staub.

### **Correspondence**

Mark J. Corey & Associates – Culvert Repair/Replace

*Mark Corey has submitted an application to the DEP for approval to repair/replace three box culverts (one on Old Route 8, two on Cherrytree Road). Chrissie Kurelowech said that, according to Mark Corey, the permit is expected by the end of April. She called Dick Shingledecker to make sure the quotes are still valid and to let him know that the township could be ready soon.*

Venango County Assessment Office – Building Permit Detail Report

National Fuel – Customer Service Report

*The township received notice, more than a month ago, that a meter in the main building malfunctioned for 15 months, causing National Fuel to improperly bill the township. Using weather conditions and usage history, National Fuel calculated that the township owed \$1,909.41 to cover the 15 months when the meter was not functioning properly. A report showing, month by month, the estimated amount that was used and the amount that was billed was included with the letter. The Supervisors did not feel the township should be responsible for the bill because National Fuel’s equipment was malfunctioning. Additionally, the bill for \$1,909.41 was based on estimates because the actual usage was unknown. As ordered by the Supervisors, Chrissie Kurelowech sent a letter to National Fuel regarding the matter and paid only the balance of the bill (charges for the previous month), after the \$1,909.41 was subtracted. National Fuel responded to the letter and said that, “According to Chapter 56 of the Pennsylvania Public Utility Commission Standards and Billing Practices, Section 56, 14 titled previously unbilled public utility service – The public utility may render a make-up bill for previously unbilled public utility service which accrued within the past four years resulting from a public utility billing error, meter failure or leakage that could not have been reasonably detected.”. The Supervisors were in agreement to pay the \$1,909.41 balance to National Fuel.*

PA DEP – Burning, Dumping, Disposal of Waste

*DEP has reminded the township of the requirements of the Solid Waste Management Act specific to burning, dumping, and disposal of solid waste.*

PSATS – 2017-2018 Policy Statement

PSATS – 2017 Proposed Resolutions

## **Zoning**

### **Permits**

Z-2017-03	Dan and Donna Webb	886 Hamilton Corners Road	new 30' by 40' pole building
Z-2017-04	Barry and Karen Bish	341 Turkey Farm Road	addition of garage and covered patio to existing home

### **Zoning Report**

Ben Breniman, Zoning Officer, reported that a hearing of the Zoning Hearing Board took place on March 20, 2017 and that the newly proposed electric vehicle racing business, owned by Ryan Cornmesser, was approved. Gas powered vehicles are not permitted to be used during the competitions.

Ben Breniman said he contacted the owner of the partially dismantled trailers on Black Road and was told that the owner hired someone to dismantle the trailers, but the person took the copper and aluminum and left the rest. He would like to clean up the property and put a camp on it, but needs a couple of months.

## **Committee Reports**

### **VFD**

Don Deliman reported that there were 17 calls since the last meeting. Of the 17 calls, 1 was a building fire, 10 were EMS, 1 was an MVA with injuries, 1 was an MVA without injuries, 1 was a gas leak, 1 was public service (trees down), 1 was dispatched and canceled, and 1 was a smoke detector activation due to malfunction.

The Ham Shoots are ongoing and take place every Tuesday evening. The doors open at 5:30 p.m.

The 16<sup>th</sup> Annual 20-Gun Bash (gun raffle) will be held on Saturday, June 24, 2017. The doors will open at noon and the drawing will begin at 1:00 p.m. Tickets are available for \$10.00 each and can be purchased from any VFD member or at the township office.

The VFD will hold a flea market on Saturday, April 8, 2017. Tables are \$5.00 each. Contact Allen Wade for details.

The VFD will purchase a used tanker later in the month from a fire department in Michigan. The truck is a 2001 GMC 8500 tanker that holds 3,000 gallons.

### **EMA Office**

Tim McGrath reported that he plans to meet with an EMA group within the next month, so he may have some information to report at the next Board of Supervisors' meeting.

### **Road**

Lew Staub reported that the road crew spent four days throwing limbs off of roads and cutting up trees. They checked the roads three times and spent three days hauling gravel to soft spots. They scraped nine roads with the grader, cleaned pipes, and cold patched two roads. Also, they anti-skidded three times and plowed and anti-skidded seven times.

As for equipment, the wing was taken off of the 2002 International and six new tires were put on the grader. The DEF (Diesel Exhaust Fluid) light came on in

the 2014 Dodge, so it had to be towed to Warren for repair. The dozer valve needs replaced, but the part is backordered.

## **Old Business**

### **Tar and Chip – Turkey Farm Road and Cherrytree Road**

At the last meeting, Jim Waugh suggested getting bids to tar and chip the same roads the township had been planning to pave (Turkey Farm Road and Cherrytree Road) and suggested that the surfaces should be similar to the surface on Buxton Road (state road). Chrissie Kurelowech said that she checked with Josh Montgomery, Municipal Services Representative, about putting together bid packets and found out that the tar and chip on Buxton Road is the same material that the township uses to seal coat other roads. She, Jim Waugh, and Josh Montgomery discussed it and decided it was unnecessary to seek bids to tar and chip roads when the township was already seeking bids to seal coat several other roads. Additionally, Josh Montgomery said that Turkey Farm Road and Cherrytree Road (from Buxton Road towards Route 8) were too far gone to consider seal coating, as opposed to paving. He also said that the township should consider sealing cracks and trimming trees to make the pavement last longer.

### **Sewage Issues**

Chrissie Kurelowech reported on two sewage issues that were mentioned at the last meeting. She talked to Todd Fantaskey, Sewage Enforcement Officer, and he said the owner of 904 Fairview Road needs to hire an engineer to begin the permitting process and it seems as if things have been dropped. Todd Fantaskey will contact the owner again. The other property with potential sewage issues is 123 Fleming Alley. Todd Fantaskey said the owners have not responded to his certified mail. He needs to set up a time to inspect the property and will begin the process of notifying the owners again.

## **New Business**

### **Cherrytree Township - Facebook**

Chrissie Kurelowech said someone recently suggested that the township have its own Facebook page. She said that this had been suggested a few years ago and the Supervisors, at that time, were not in favor of it. After some discussion, the Supervisors said they were in favor of having a township Facebook page. Chrissie Kurelowech will look into it.

### **Mats in Township Building**

Chrissie Kurelowech said that Jim Waugh recently purchased mats to protect the carpeting in the township building. The total cost was \$614.00 and he wanted to know if the township would split the cost with the VFD. Both Emery Fiely and Lew Staub were in favor of the township paying for half of the cost of the mats, so Chrissie Kurelowech will give the VFD a check for \$307.00.

The bills were reviewed by the Board of Supervisors.

The meeting adjourned at 7:56 p.m.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer

