

Cherrytree Township Board of Supervisors  
Regular Monthly Meeting  
April 6, 2020  
6:30 p.m.

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, April 6, 2020, at 6:30 p.m., at the township building. In attendance were Jim Waugh, Dave Zdarko, and Rob Kellogg, Supervisors, and Christine Kurelowech, Secretary-Treasurer. Public participation was allowed by teleconference only due to the COVID-19 stay-at-home order. Because public access was limited, the agenda was made shorter than usual and no committee reports were given. Items that were removed from the agenda will be added to the agenda for the next regular monthly meeting of the Board of Supervisors, which is scheduled for Monday, May 4, 2020, at 6:30 p.m.

**Call to Order**

Jim Waugh called the meeting to order.

**Public Comment**

Carl Hazen asked the Supervisors when a decision would be made on the dust suppressant that will be used this summer. The Supervisors said that they did not plan to discuss dust suppressant until the next meeting, which is scheduled for May 4, 2020. Most likely, salt brine or oil will be used, but a decision has not yet been made.

Lucas Gray said that, due to a change in water flow, he is having problems with drainage at the end of his driveway at 1909 Dempseytown-Gresham Road. Jim Waugh said he would discuss it with the road crew to see what can be done to fix the problem.

Don Porta told the Supervisors that a specified business in the township, which should be considered non-essential, was still in operation, despite Governor Tom Wolf's order for all non-essential businesses to close due to COVID-19. The Supervisors said that Don Porta would need to report his concern to the state police because the township is not responsible for enforcement of the order.

**Minutes/Treasurer's Report**

The minutes, from the regular monthly meeting held on Monday, March 2, 2020, were read, accepted, and approved, on a motion made by Dave Zdarko, seconded by Rob Kellogg, and carried unanimously.

The treasurer's report, for March 2020, was read, accepted, and approved, on a motion made by Jim Waugh, seconded by Rob Kellogg, and carried unanimously.

**Administrative Action**

**Declaration of Disaster – COVID-19**

On a motion made by Jim Waugh, seconded by Rob Kellogg, and carried unanimously, the Supervisors declared a disaster emergency in Cherrytree Township due to the COVID-19 (coronavirus) pandemic. This declaration took effect immediately and will remain in effect until the next regular monthly meeting of the Board of Supervisors, which is scheduled for Monday, May 4, 2020.

**Pipe Quotes - Review**

Six quotes were received for several pipes and bands that will be needed during 2020. Quotes were received from Chemung Supply, Interstate Pipe & Supply, Catalone Pipe & Supply, Titusville Pipe & Supply, Stephenson Equipment, and Seigworth Road Supply. On a motion made by Dave Zdarko, seconded by Rob Kellogg, and carried unanimously, the Supervisors voted to accept the lowest quote, submitted by Chemung Supply, for \$6,841.05. The full bid results are attached.

**2020 Stone RFO – Review Quotes**

Quotes for stone from ACA Sand and Gravel, Glenn O. Hawbaker, Inc., Hasbrouck Sand & Gravel, and Hillside Stone, LLC were reviewed by the Supervisors. On a motion made by Rob Kellogg, seconded by Jim Waugh, and carried unanimously, the Supervisors voted to award Item #1, Item #2, and Item #3 to the lowest bidder, Hasbrouck Sand & Gravel, Inc., to award Item #4 and Item #6 to the lowest bidder, Hillside Stone, LLC, and to award Item #5 to the lowest bidder, Glenn O. Hawbaker, Inc. The total for all of the gravel is \$132,503.00. Quantities and prices are listed below. The full bid results are attached.

<i>Item #</i>	<i>Item Description</i>	<i>Tons</i>	<i>Cost Per Ton</i>	<i>Total Cost</i>
1	AS1 Antiskid	2,300	\$7.94	\$18,262.00
2	2RC Gravel – Tailgate Delivery	7,200	\$8.97	\$64,584.00
3	2RC Gravel – Stockpile	500	\$8.97	\$4,485.00
4	AASHTO#57 Type C	600	\$12.25	\$7,350.00
5	2A Limestone	150	\$23.48	\$3,522.00
6	2A Limestone (DGLVR)	1,400	\$24.50	\$34,300.00

**Culvert Pipe Estimates – Breedtown Road and Fairview Road - Review**

The Supervisors reviewed 3 estimates from Shingledecker’s Welding, Inc. to repair culverts on Fairview Road and Breedtown Road. The first estimate was for concrete to be placed on the bottom of a culvert on Fairview Road (Culvert #1), located about 0.2 mile west of Dempseytown-Gresham Road. The estimate for this project is \$9,621.12. The second project was for a culvert replacement on Breedtown Road (Culvert #1 – near airport), located 0.2 mile west of Dempseytown-Gresham Road. This project is considered an emergency and the estimate is \$15,931.20. The third project was for a culvert replacement on Breedtown Road (Culvert #2), located just east of Cherrytree Road (paved portion). The estimate for this project is \$11,731.15. Chrissie Kurelowech noted that the engineering fees for the permits would cost \$3,500.00 per permit, for a total of \$10,500.00. Mark Corey, the township engineer, has already started working on the emergency permit for the Breedtown Road Culvert #1 (near airport) project. On a motion made by Jim Waugh, seconded by Dave Zdarko, and carried unanimously, the Supervisors voted to accept and approve the estimates from Shingledecker’s Welding, Inc. for Fairview Road (Culvert #1), for \$9,621.12, and Breedtown Road (Culvert #1 – near airport – emergency), for \$15,931.20, totaling \$25,552.32 for both projects. Additionally, engineering fees for both projects will cost \$7,000.00. After some discussion regarding the location of Breedtown Road (Culvert #2 – paved portion), the Supervisors wanted to take time to examine the culvert and decided to vote on the project at the next meeting, which is scheduled for May 4, 2020.

<i>Road</i>	<i>Culvert #</i>	<i>Location</i>	<i>Estimate</i>
Fairview	1	0.2 mile west of Dempseytown-Gresham Road	\$9,621.12
Breedtown	1	0.2 mile west of Dempseytown-Gresham Road (near airport)	\$15,931.20
Breedtown	2	East of Cherrytree Road (paved portion)	\$11,731.15

## **Old Business**

### **Solar Regulations – Changes to Zoning Ordinance – Next Steps**

At its meeting held on March 2, 2020, the Board of Supervisors voted to place a 180 day moratorium on solar development in the township. Chrissie Kurelowech said that she asked Alan Shaddinger, township solicitor, how to begin the process of adding solar regulations to the zoning ordinance and he suggested using sample regulations from Cumberland County. He also suggested reviewing and making adjustments to the regulations with the Cherrytree Township Planning Commission. Meanwhile, Chrissie Kurelowech said that she sent the Cumberland County regulations to Ben Breniman, township zoning officer, and he reviewed them and commented throughout. Due to COVID-19, a meeting regarding the regulations cannot be scheduled at this time, but Chrissie Kurelowech asked the Supervisors if they plan to begin the process by reviewing the regulations with the planning commission or if they would prefer to hold their own special meeting or work session to review the regulations after the COVID-19 restrictions are lifted. They felt that the process should start with the planning commission, so Chrissie Kurelowech will send the Cumberland County regulations with Ben Breniman's comments to the planning commission members for their review. Once the COVID-19 restrictions are lifted and a meeting of the planning commission is permitted to take place, one will be scheduled. The public will be invited to make suggestions and provide input.

## **New Business**

### **COVID-19 Workplace Issues**

Chrissie Kurelowech told the Supervisors that, since Governor Tom Wolf's stay-at-home order, some townships have stopped doing regular road maintenance and have sent their road workers home and continued paying them with the understanding that they will be available for emergency road problems. Some have laid their road workers off, while other townships have continued working as usual. She said that the road crew has continued to work as usual throughout the COVID-19 restrictions and asked the Supervisors if they wanted the road crew to continue to work in full capacity. The Supervisors said that they felt the road crew should continue to carry on work as usual, but to practice social distancing, as long as the workers are comfortable with it. Chrissie Kurelowech noted that, when they are out working throughout the township, the road workers are being approached by residents who are not practicing social distancing. She asked the Supervisors if they would be in favor of asking the public (newspaper and FaceBook) not to approach the road crew due to COVID-19 restrictions and they said they were in favor of it.

Chrissie Kurelowech shared information that she learned through the Pennsylvania Association of Township Supervisors (PSATS) discussion group regarding legislation that could affect the township as a result of COVID-19, the Families First Coronavirus Response Act (FFCRA) and the Family and Medical Leave Act (FMLA). If an employee is subject to a federal, state, or local quarantine order because of COVID-19, has been advised by a health care provider to self-quarantine, is experiencing symptoms of COVID-19 and is seeking a medical diagnosis, is caring for an individual who is subject to a

quarantine or who has been advised to self-quarantine, or is caring for a child, if the child's school has been closed, or the child care provider is unavailable, through the FFCRA, the employer would be required to give 80 hours of paid sick leave to the employee. Through the FMLA, the employer would be required to pay the employee at least 2/3 regular pay for up to 10 weeks, after an initial 2 weeks where the employee's accrued paid time off is used or the paid time off provided through FFCRA is used.

**Adjournments**

The meeting adjourned at 7:01 p.m.

The bills were reviewed by the Board of Supervisors.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer