

Cherrytree Township Board of Supervisors  
Regular Monthly Meeting  
May 8, 2018

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Tuesday, May 8, 2018, at 6:30 p.m., at the township building. In attendance were Emery Fiely, Jim Waugh, and Dave Zdarko, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

**Call to Order**

Emery Fiely called the meeting to order.

**Pledge**

**Moment of Prayer**

Jim Waugh led those in attendance in a moment of prayer.

**Public Comment**

Gary Caldwell asked the Supervisors when the ditches on Turkey Farm Road will be cleaned. He thought it was supposed to be done last year and is worried about flooding again this summer. Lew Staub, Roadmaster, said the road crew has been busy getting the dirt roads into shape and that the tractor is broken down. He said Turkey Farm Road needs ditched before a seal coat is put down this summer. Emery Fiely told Gary Caldwell that the ditches will be cleaned as soon as the road crew catches up.

Cindy Pettit asked the Supervisors what can be done to control the dust on Cherrytree Road. She said the road sees traffic 24 hours a day, including overweight vehicles, now that the bridge is closed in Titusville, and one 8-ft. pass of oil is not going to be enough. Emery Fiely apologized and said he does not know what can be done short-term to fix the problem. Mark McDowell said that Troy Township is letting residents pay for oil in front of their homes and, as a result, most of the roads in Troy Township will be oiled at no cost to the township. Emery Fiely noted that the township would not know how much oil to put out for bid until residents committed to purchasing it and that the township would not be able to tell residents how much the oil would cost until the bids come in. He suggested delaying the paving project on Cherrytree Road for a year. Chrissie Kurelowech said that delaying the project would not be an option because the Supervisors already awarded the contract and committed to it in the fall when they applied for county aid. Jim Waugh said the township does not have enough money to pay for two passes of oil.

Ed Mackiewicz said there is a drop in the road near the new culvert on Old Route 8 and asked if the contractor that put the culvert in would be responsible to make repairs. Lew Staub responded by saying that the contractor would not be responsible to repair the road and that it needs cold patched.

**Administrative Action**

**2018 E-1 Prime Bids – Approximately 25,000 Gallons – Open and Review**

Three bids were received for approximately 25,000 gallons of liquid E-1 Prime dust suppressant. Russell Standard bid \$39,200.00, Suit-Kote Corporation bid \$36,500.00, and Midland Asphalt Materials, Inc. bid \$35,750.00. Discussion took place regarding oil. Emery Fiely asked Lew Staub if the road crew could skip the good spots and double-up on the bad spots and Lew Staub said the roads will fall apart. Dave Zdarko suggested not purchasing limestone this year in an effort to

cut expenses. Many in attendance expressed the desire to pay for oil in front of their homes and noted that other townships are allowing residents to do it. The Supervisors had many concerns about implementing such a program. They felt that contracts between the township and the property owners would be necessary to prevent property owners from “taking ownership” of the road in front of their houses. Additionally, they were concerned about keeping the process legal and noted that they did not think liquid fuels money would be able to be used to pay for oil if property owners were reimbursing the township. Chrissie Kurelowech said, if the property owners were allowed to purchase oil, then she would not use liquid fuels to pay for any of the oil and would just pay the vendor out of the general fund, leaving liquid fuels money to be used on other things like salt and gravel. Some in attendance were wondering if they could circumvent the township and purchase dust suppressant on their own. Chrissie Kurelowech said she thought material put on the roads would have to be bid out by the township to ensure PennDOT specifications were met. Another concern discussed was how to have residents commit to purchasing oil when the price is not known until it is put out for bid. Chrissie Kurelowech noted that the township is not allowed to make money on anything, so if the residents were to pay for their own oil, they would have to pay the exact cost, not an estimate. If the oil is put down immediately after bids come in and there is not enough time to collect money from all of the residents, this could present a problem. On a motion made by Jim Waugh, seconded by Dave Zdarko, and carried unanimously, the Supervisors voted to award the contract for approximately 25,000 gallons of liquid E-1 Prime dust suppressant to Midland Asphalt Materials, Inc. for \$35,750.00 (\$1.43/gallon). The full bid results are attached. The Supervisors intend to put a single 8-ft. lane of oil in the middle of the road in front of every home and no decision was made regarding allowing residents to purchase their own oil in the future. Chrissie Kurelowech will contact the PennDOT Municipal Services Representative to gather more information and will report back at the next meeting.

**Resolution #18-40 – Implement the National Incident Management System**

Tim McGrath, Emergency Management Coordinator, told the Supervisors that he decided not to attend the training, discussed at the previous meeting, in Harrisburg because he would have been required to pay more than he originally thought. Additionally, when he attended the quarterly Venango County EMA meeting, he realized that there is other training that he will be required to take, so he did not want to waste time and money traveling to Harrisburg. He said Resolution #18-40 is necessary for the township because it formally adopts the National Incident Management System, making the township compliant with federal regulations. If the township did not adopt the resolution and an incident occurred, the Pennsylvania Emergency Management Agency (PEMA) and the Federal Emergency Management Agency (FEMA) would not be available to assist. He also said that the township Supervisors, Secretary-Treasurer, and road crew are required to take certain training, specifically the 100, 700, and 200 courses, which are available online. Chrissie Kurelowech said she thought all township employees had already taken the required training and that she would check to make sure. Tim McGrath said the township has 1 year to meet the training requirements and he has 2 years to meet the rest of the requirements. On a motion made by Emery Fiely, seconded by Jim Waugh, and carried unanimously, the Supervisors voted to adopt Resolution #18-40 (Implement the National Incident Management System).

## **Minutes/Treasurer's Report**

The minutes, from the regular monthly meeting held on Monday, April 2, 2018, were read, accepted, and approved, on a motion made by Emery Fiely, seconded by Dave Zdarko, and carried unanimously.

The treasurer's report, for April 2018, was read, accepted, and approved, on a motion made by Jim Waugh, seconded by Emery Fiely, and carried unanimously.

The minutes, from the special meeting held on Monday, April 23, 2018, were read, accepted, and approved, on a motion made by Emery Fiely, seconded by Dave Zdarko, and carried unanimously.

## **Correspondence**

PennDOT Newsletter

*Jim Waugh noted that PennDOT recently notified him that they will be seal coating Cherrytree Road from Route 8 to the PennDOT garage.*

PSATS News Bulletin

## **Zoning**

### **Permits**

Z-2018-04    Dr. Art Lewis    293 Old Route 8    kitchen addition

### **Zoning Report**

There was no Zoning Report.

## **Committee Reports**

### **VFD**

Don Deliman reported that there were 22 calls since the last meeting. Of the 22 calls, 2 were building fires, 2 were brush fires, 7 were EMS, 2 were MVAs with no injuries, 1 was a carbon monoxide incident, 5 were public service, 2 were dispatched and canceled, and 1 was a wrong location.

Don Deliman said that the VFD recently purchased new pagers with state grant money and that there was a problem with them so they had to be taken back to the vendor and reprogrammed. The pagers will be distributed at the next VFD meeting, which will take place on Monday, May 14, 2018.

He said Crawford County recently did a tornado drill and included Cherrytree, even though Cherrytree was not supposed to be included. According to Don Deliman, normally someone from the VFD manually hits the alarm for Crawford County and calls several places within the township including Cross Creek Resort and Country Acres Personal Care Home.

Don Deliman asked the Supervisors how the dumpster area will be blocked this year during Clean-Up Weekend (Saturday, June 2, 2018 and Sunday, June 3, 2018). Last year, the VFD used old trucks, but this year they do not have any. Lew Staub said the road crew will figure it out. The VFD will monitor the event and collect money from non-residents who wish to leave things.

### **EMA Office**

See "Administrative Action/Resolution #18-40".

### **Road**

Lew Staub, Roadmaster, reported that the road crew graded, dragged, and raked 20 roads, ditched spots with the grader on 4 roads, spent 2 days throwing

limbs off of roads, anti-skidded 3 times, plowed and anti-skidded once, cut 3 trees up and pushed them off the road, cold patched all of the blacktops, put bridge clearance signs up on 2 bridges, put a “Watch Children” sign up on Miles Road, put weight limit signs up on all roads west of Route 8, and cleaned and mowed the yard.

As for equipment, Walsh Equipment serviced the new tractor on site. The wings were taken off the 2009 International and the 2002 International. The 2009 International was inspected. The 2014 Dodge was taken to Shults of Warren for a water pump recall. New fuel tank braces and straps were put on the 2002 International. The new tractor recently broke down and had to be towed back to the garage with the grader. A piece of plastic broke and put a hole in the radiator. The repair is covered under warranty, but the township will have to pay for transportation to have the tractor hauled to Walsh Equipment and back. Lew Staub is in the process of finding someone to haul it.

### **Old Business**

#### **SM60 Bush Hog Mower – Municibid**

Chrissie Kurelowech reported that the SM60 Bush Hog mower recently sold on [www.municibid.com](http://www.municibid.com) for \$4,600.00. Payment has been received, but arrangements have not yet been made to pick up the mower.

#### **Gledhill Niagara Falls Spreaders**

Chrissie Kurelowech reported that two Gledhill Niagara Falls spreaders recently sold on [www.municibid.com](http://www.municibid.com). One sold for \$325.00 and the other sold for \$138.75. Arrangements are being made for payment and pick up.

### **New Business**

None

The bills were reviewed by the Board of Supervisors.

The meeting adjourned at 7:25 p.m.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer