

Cherrytree Township Board of Supervisors
Regular Monthly Meeting
June 6, 2016

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, June 6, 2016, at 6:30 p.m., at the township building. In attendance were Emery Fiely, Lew Staub, and Jim Waugh, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

Call to Order

Emery Fiely called the meeting to order.

Pledge

Moment of Prayer

Administrative Action

**** **These items were moved up in the agenda to allow bidders and insurance agents to leave earlier in the evening.**

Seal Coat – Open Bids

Three bids (Russell Standard Corp., Jefferson Paving Corp., and Suit-Kote Corp.) were received for seal coating. Bidders were given the option of submitting a bid to seal coat portions of Stone Springhouse Road and South Perry Street in addition to submitting a bid to seal coat Hamilton Corners Road and Old Petroleum Center Road. This is because Hamilton Corners Road and Old Petroleum Center Road were paved in 2015 and Stone Springhouse Road and South Perry Street will be paved in 2016. Since a seal coat should be applied within a year of paving, the Supervisors wanted to put a seal coat on Hamilton Corners Road and Old Petroleum Center Road, but wanted to have the option to seal coat all four roads, depending on the price. All three bidders included a bid for the additional two roads (Stone Springhouse Road and South Perry Street). After some discussion, the Supervisors voted to award Item #1 (no optional roads) to the lowest bidder, Russell Standard Corp., at a cost of \$17,434.46. The full bid results are attached. New pavement on Hamilton Corners Road (1.2 miles) and Old Petroleum Center Road (.4 mile) will be seal coated this summer, while seal coating new pavement on Stone Springhouse Road (1 mile) and on South Perry Street (1 mile) will be considered again in 2017.

Insurance Quotes

Representatives from two insurance agencies submitted quotes for the township's insurance, since it is up for renewal at the beginning of July. The insurance quoted included property, inland marine, general liability, public officials, automobile (both township and VFD), umbrella, and workers compensation (both township and VFD). Sarah Sorek, a representative from Matson Insurance Agency in Brookville, went through her proposal and Dan Petruso, a representative from Northwest, went through his proposal. Chrissie Kurelowech told the Supervisors that Rod Fee, of Barr's Insurance Agency, is waiting for a couple of quotes and will submit them to the township for consideration soon. Currently, the township purchases coverage through Barr's Insurance Agency and has policies with

Selective Insurance and SWIF (State Workers Insurance Fund). No decision was made.

Public Comment

Mark McDowell asked the Supervisors if they would consider putting a warning sign up (possibly “curve ahead”) near the intersection of Breedtown Road and Dempseytown-Gresham Road. Accidents occur at that intersection quite often and he was wondering if anything could be done to prevent future accidents. Emery Fiely said the township will look into it.

Carl Hazen expressed his concern to the Supervisors that the E-1 Prime oil (dust suppressant) is being applied to the roads too late in the summer. He lives on Dempseytown-Gresham Road and said the dust is hovering in the air all the time and it’s really hard to be outside until the oil is down. Another Dempseytown-Gresham Road resident, Luke Gray, also expressed concern about the oil being applied too late. Lew Staub said the oil cannot be put down earlier in the year because the road crew has to wait for the frost to come up out of the roads in the spring and the oil prices do not come out until April or May. Robert Van Valkenberg, another Dempseytown-Gresham Road resident, said other townships apply the oil earlier and all of the roads in Crawford County already have dust suppressant on them. Emery Fiely said the township will look into it.

Kathy Malone told the Supervisors that, when the township cleans ditches, water is directed so that it floods her driveway on Lamey Road. Lew Staub will look into it.

Minutes/Treasurer’s Report

The minutes, from the regular monthly meeting held on Monday, May 2, 2016, were read, accepted, and approved, on a motion made by Emery Fiely, seconded by Lew Staub, and carried.

The treasurer’s report, for May 2016, was read, accepted, and approved, on a motion made by Emery Fiely, seconded by Jim Waugh, and carried.

Correspondence

Department of the Auditor General – PMRS Audit of Years 2013 - 2015

An audit of the township’s administration of the Pennsylvania Municipal Retirement System (pension plan) recently took place for the years 2013, 2014, and 2015. There were no findings.

PA DEP – Burning, Dumping, Disposal of Waste

A letter was received from DEP informing municipal officials of the requirements of the Solid Waste Management Act. Municipal officials and local fire departments should not approve citizens for illegal waste burning, dumping, or disposal of solid waste which may result in enforcement by DEP.

PA DEP – Act 101 Recycling Program Performance Grant – 2014

The township will receive a \$653.00 grant from DEP for recycling activities in 2014.

Mark J. Corey – Culvert Repair Projects

The township has received copies of letters sent to the Venango County Commissioners by Mark J. Corey. These letters notified the Venango County Commissioners of Cherrytree Township’s intent to apply for a DEP permit for the three box culvert projects that Shingledecker’s Welding has been hired to complete.

Kyle Staub – Resignation

Kyle Staub has notified the township of his resignation from the road worker position. On a motion made by Jim Waugh, seconded by Emery Fiely, and carried, the Supervisors voted to accept Kyle Staub's resignation.

Venango County Reg. Planning Comm. – PennDOT Extreme Weather Study

The Venango County Regional Planning Commission is gathering information to assist PennDOT with an extreme weather vulnerability study and has asked the township for information related to weather damage. The Supervisors were in agreement not to participate in the study.

Zoning

Permits

Z-2016-03	Joseph and Cristin Ketley	2428 Cherrytree Road	in ground swimming pool
Z-2016-04	Beverly Hasty	5322 State Route 417	privacy fence
N/A	Stanley and Sally Bayless	Dutch Hill Road	subdivision

Zoning Report

Ben Breniman reported that he recently contacted the owners of 5376 State Route 417 and they plan to build a storage shed when they return from Florida. They still have a lot of items in their yard, but it looks more organized than it did at one time.

Ben Breniman also reported that the dumpster has been removed from 1722 Breedtown Road and it is unknown as to when there will be another dumpster there. He said the property has looked worse, but there are still many things that need removed. Robert Van Valkenberg said there are many other properties in the township that look just as bad and questioned the reasoning behind the township taking enforcement actions toward the owner of 1722 Breedtown Road. Ben Breniman explained that the township practices complaint-based zoning enforcement, so no enforcement actions will be taken for zoning violations unless someone complains. After some discussion, it was decided that Ben Breniman will send an enforcement letter to the owner of 1722 Breedtown Road.

An enforcement letter was sent to the owners of 1220 South Perry Street due to junk accumulation on the property. In the past, the property owners were fined by the District Magistrate's office for violating township ordinances by accumulating junk. As a result, they took action to improve the situation. However, the junk is accumulating again, so enforcement has begun.

Administrative Action

Full-Time Road Worker

On a motion made by Lew Staub, seconded by Emery Fiely, and carried, the Supervisors voted to hire David Zdarko as a full-time road worker. He will start working on Tuesday, June 7, 2016. The Supervisors said they started out looking for a part-time worker, but the position turned into full-time. Someone in attendance asked if the township advertised the position and the Supervisors said they did not advertise, but several people dropped off resumes in the office and they had several well-qualified candidates to choose from. Jim Waugh noted that he wishes the township could get by with only two full-time road workers, but there are many miles to maintain.

Committee Reports

VFD

Don Deliman reported that there were 16 calls since the last meeting. Of the 16 calls, 6 were EMS, 3 were public service, 2 were dispatched and cancelled, 1 was an MVA, 1 was a lost person, and 3 were mutual aid.

The township Clean-Up Weekend went great and the decision to put the dumpsters behind the garage was a good one. Don Deliman said that the VFD did not have to provide 24-hour coverage because they could easily block off the driveways to the dumpsters at night using an old ambulance and a backhoe. Jim Waugh suggested getting cattle gates for next year to block off the driveways. Also, there was no garbage strewn about the property, as in other years. Don Deliman said the VFD charged non-residents \$5.00 per trunk load and \$10.00 per truck load or trailer load. The residents seemed happy with it and some even donated to the VFD.

The VFD will be purchasing approximately \$11,000.00 worth of equipment with state grant money. Some of the items that will be purchased are rope bags, EMS equipment, and dog team equipment. The money must be spent by September.

The VFD's 15th Annual 17-Gun Bash (gun raffle) will be held on Saturday, June 25, 2016. Doors will open at 12:00 p.m. and drawings will begin at 1:00 p.m. Tickets cost \$10.00 each and can be purchased from a VFD member or the township secretary.

The VFD will hold a flea market on Saturday, June 11, 2016 from 9:00 a.m. until 3:00 p.m.

EMA Office

Don Deliman reported, on Tim McGrath's behalf, that there were two Cherrytree Township VFD members and one Pleasantville VFD member recently caught impersonating PEMA (Pennsylvania Emergency Management Agency) officials at a scene, which can be a felony. No charges were pressed and the VFD members have been reprimanded.

Road

Lew Staub reported that the road crew cold patched six blacktops, scraped five roads, and swept antiskid off the intersections. They also replaced three pipes on Stone Springhouse Road and South Perry Street. They ran the ditcher on fourteen roads and put spreaders on the trucks. The road crew also graded and oiled the roads on the east side of Route 8 and stacked 2B gravel.

Paving (Stone Springhouse and South Perry Street) has been put on the schedule, but the township does not know when it will occur yet.

Old Business

Blinds and Chair Rail

Chrissie Kurelowech told the Supervisors that she found three options for vertical blinds for the meeting room: Home Depot (Bali - \$240.45), blinds.com (blinds.com brand \$204.96), and blinds.com (Bali - \$247.31). A lengthy discussion regarding window treatments took place. On a motion made by Emery Fiely, seconded by Lew Staub, and carried, the Supervisors voted to purchase Bali beige vertical blinds (vinyl) from Home Depot at an approximate cost of \$240.45.

Emery Fiely said he will donate wood to be used for chair rail on the new walls in the meeting room.

Security Cameras – Additional/Signs

Chrissie Kurelowech reported that the security cameras have been installed on the township property. She said someone questioned whether or not signs must be displayed to make people aware that they are being recorded. Signs are only necessary if voice is being recorded. Additionally, it was suggested that an extra camera be installed in the back hallway of the building and another on the outside of the building near the side door of the truck bay. The Supervisors felt that signs would not be necessary and were also opposed to installing more cameras.

New Business

None

The bills were reviewed by the Board of Supervisors.

The meeting adjourned at 8:31 p.m.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer