

**Cherrytree Township Board of Supervisors**  
**Regular Monthly Meeting**  
**July 5, 2022**  
**6:00 p.m.**

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Tuesday, July 5, 2022, at 6:00 p.m., at the township building. In attendance were Jim Waugh, Dave Zdarko, and Rob Kellogg, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

**Call to Order**

Jim Waugh called the meeting to order.

**Pledge**

**Moment of Prayer**

Jim Waugh led those in attendance in a moment of prayer.

**Public Comment**

There was no "Public Comment".

**Minutes/Treasurer's Report**

The minutes, from the regular monthly meeting held on Monday, June 6, 2022, were read, accepted, and approved, on a motion made by Dave Zdarko, seconded by Rob Kellogg, and carried unanimously.

The treasurer's report, for June 2022, was read, accepted, and approved, on a motion made by Jim Waugh, seconded by Dave Zdarko, and carried unanimously.

**Correspondence**

Jamey Miller – Clean-Up Weekend

*Jamey Miller thanked the township for Clean-Up Weekend (June 4 & June 5) and asked the Supervisors to consider holding an electronics collection event in the future. Several in attendance said that Harley Richards was collecting electronics as well as metal during Clean-Up Weekend. Chrissie Kurelowech said that the township looked into collecting electronics in the past and it was so expensive that it would have doubled the cost of Clean-Up Weekend. Next year, she will get clarification from Harley Richards on which types of electronics he accepts and, depending upon his answer, will possibly get a price on holding an electronics collection event.*

Venango County Employee Relations Committee – County Employee Picnic

*The Venango County Employee Relations Committee has asked the township to consider donating gifts to be given to county employees as prizes during the annual county employee picnic.*

PSATS News Bulletin

Ben Breniman - Resignation

*Ben Breniman, Zoning Officer, has notified the township of his resignation. He stated that he will continue to work with the township until a replacement has been found, which he hopes will be by September/October of 2022. Chrissie Kurelowech told the Supervisors that Ben Breniman suggested a few people who have experience and might be interested in the position. She will contact them and let the Supervisors know when she has candidates to interview.*

## **Zoning**

### **Permits**

Z-2022-07 Jeremy T. and Jill R. Brown 507 Barker Road new 30' by 40' camp

### **Zoning Report**

There was no "Zoning Report".

## **Administrative Action**

### **Workers Compensation Insurance–Vote to Accept AmTrust Quote (7/1/2022–6/30/2023)**

During the previous meeting, there was no quote for workers compensation insurance from Franklin Insurance (AmTrust) because the township, at that time, needed to sign paperwork to make Franklin Insurance the township's "Agency of Record", giving Franklin Insurance permission to obtain a quote for a workers compensation insurance policy that included the township employees and the VFD. However, the Supervisors were in agreement to accept the price quoted by Franklin Insurance, when it was received, for workers compensation insurance (township employees and VFD) as long as it was lower than the price proposed by Barr's Insurance (\$6,351.00 (AmTrust) plus \$9,100.00 (SWIF)). Since the quote from Franklin Insurance (AmTrust) came in at \$13,417.00, the workers compensation coverage (township employees and VFD) moved to a single policy through Franklin Insurance (AmTrust) on July 1, 2022. On a motion made by Jim Waugh, seconded by Rob Kellogg, and carried unanimously, the Supervisors officially voted to accept the quote for \$13,417.00 from Franklin Insurance (AmTrust) for workers compensation insurance coverage for the township employees and the VFD from July 1, 2022 through June 30, 2023. Chrissie Kurelowech reported that the workers compensation insurance for the township employees and the VFD cost \$17,388.00 last year (two policies - AmTrust and SWIF) and just \$13,417.00 this year (combined on one policy - AmTrust), which is a \$3,971.00 decrease. The commercial package cost \$12,974.00 last year (Selective) and just \$10,995.00 this year (Astra), which is a \$1,979.00 decrease. The total savings this year is \$5,950.00.

## **Committee Reports**

### **VFD**

Tom Huffman, acting VFD Fire Chief, reported that there were 14 calls since the last meeting. Of the 14 calls, 2 were in Crawford County and 12 were in Venango County. Both calls in Crawford County were building fires. Of the calls in Venango County, 4 were EMS, 1 was a search for a person on land, 1 was a rescue or EMS standby (Tri-City Raceway), 2 were public service, 3 were dispatched and canceled, and 1 was an alarm activation with no fire (Cross Creek Resort).

Tom Huffman showed those in attendance some new EMS equipment recently purchased by the VFD. The first item was a Zoll Autopulse, which is an automated CPR machine. He said that wait times for EMS in the township can be as long as an hour and, by using the Zoll Autopulse, less manpower will be needed. The second piece of equipment was a Zoll cardiac monitor (AED (Automated External Defibrillator)). Tom Huffman said that the Cherrytree Township VFD is the only QRS department in the county, and possibly the state, to have one. The cost for both pieces of equipment is approximately \$65,000.00 and money that had been earmarked for EMS is being used to purchase them.

The VFD will be at the flea market at Primitive Sentiments on Route 8 this weekend selling food, including baked goods.

The VFD will soon be working on repairs and replacements to dry hydrants, including a dry hydrant on Cherrytree Road.

Tom Huffman said that the VFD was contacted by a representative from Glenn O. Hawbaker, Inc. to see if the VFD has any office space available for rent while the company is working on Buxton Road. Chrissie Kurelowech said that she had also been contacted. While there is no space available in the township building, it was suggested that the representative contact Cross Creek Resort or E & K Equipment to see if either of those businesses would be interested in renting some space.

Tom Huffman asked the Supervisors if they would pay half of the cost of the new generator for the building that was recently purchased by the VFD for approximately \$5,500.00. He also asked if the Supervisors would consider putting money towards repairing/replacing the leaking window in the meeting room. No decision was made.

Tom Huffman asked the Supervisors if they would consider subdividing the 8.5 acre property on the corner of Cherrytree Road and Buxton Road and giving the VFD part of it. He said that the VFD cannot get grants for a new building unless it owns the property on which it intends to build. Previously, the VFD wanted the entire parcel, but there are two pavilions on it that belong to the township and were built with money from the Pennsylvania Department of Conservation and Natural Resources (PA DCNR) and, consequently, the property cannot be transferred without the township having to return the grant money used to build the pavilions, as long as the pavilions are less than 25 years old, which is the case. Don Deliman said that the entire parcel was supposed to be deeded over to the VFD many years ago, but never was. Jim Waugh said that he visited the courthouse and has seen the deed and that the deed is in the township's name, there is no 99-year lease, and there are no encumbrances on the property. Dave Zdarko asked how much of the property the VFD needs for a building and Jim Waugh said 5 or 6 acres. The minimum size of a new parcel in the township is 3 acres. Austin Armstrong noted that the VFD put in 500 man hours last year and that the members are trying to better the community. On a motion made by Dave Zdarko and seconded by Rob Kellogg, the Supervisors voted to begin the process to subdivide the property by having the VFD get the property surveyed and provide survey maps to the Supervisors for consideration. Jim Waugh abstained. Dave Zdarko noted that there must be space left available for future expansion of the township facilities.

### EMA

There was no report.

### Road

Lew Staub, Roadmaster, reported that the road crew spent 1 day cleaning and greasing equipment, graded for dust control on 22 roads, put 18 loads of dust control down, and spent 3 days working on a washed out ditch on Fairview Road. They also mowed the yard 3 times, spent 7 days mowing berms, and tore up an oil spot and hauled gravel to cover.

As for equipment, the 2002 International and the 2014 Dodge were both inspected and the 2017 Massey Ferguson tractor was fixed.

Shingledecker's Welding is scheduled to begin the Lamey Road Culvert #1 project this week.

## **Old Business**

### DEP – Titusville Solar, LLC – NPDES Permit Issued

Chrissie Kurelowech reported that the Pennsylvania Department of Environmental Protection (PA DEP) has issued a National Pollutant Discharge Elimination System (NPDES) permit for "discharges of stormwater associated and construction activities" for

Titusville Solar, LLC (proposed solar farm located at 4201 William Flinn Highway). The permit became effective on June 29, 2022 and will expire on June 28, 2027. Previously, PA DEP issued a letter to Titusville Solar, LLC listing multiple technical deficiencies found in its NPDES permit application that had to be corrected by July 6, 2022 or the application was at risk of being denied.

## **New Business**

### **Stormwater Administration – Venango County**

Chrissie Kurelowech reported that she recently was asked by a representative from the Venango County Regional Planning Commission (VC RPC) if the township would like the county to hold the bond from Titusville Solar, LLC for stormwater, as opposed to the township holding the bond. She felt that the township should hold the bond because it is required by the township's Stormwater Management Ordinance. Alan Shaddinger said that he talked to a representative from the VC RPC and was told that typically the county does both stormwater and land development reviews for the townships, so "it is common that the county establishes a bond amount for both stormwater facility construction and improvements required under the land development plans, and then follows through with the inspections to be sure the improvements are constructed as planned – so they hold the bonds and work under agreements with the developer". Chrissie Kurelowech reported that Alan Shaddinger said this is something the township might want to consider in the future. She contacted the VC RPC to get an estimate on the cost to the township if the county took over administering stormwater. According to the VC RPC, there would be no extra cost to the township. The township would enter into an agreement with the VC RPC and forward new applications to the VC RPC to be processed. However, the VC RPC would not be involved in enforcement because the Stormwater Management Ordinance is a township ordinance. This could be a problem because the township would still need someone to enforce the ordinance. The Supervisors were reluctant to pursue stormwater administration through the VC RPC at this time, but might consider it in the future,

## **Adjournments**

The meeting adjourned at 6:25 p.m.

The bills were reviewed by the Board of Supervisors.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer