

Cherrytree Township Board of Supervisors  
Regular Monthly Meeting  
August 7, 2023  
6:00 p.m.

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, August 7, 2023, at 6:00 p.m., at the township building. In attendance were Jim Waugh, Dave Zdarko, and Rob Kellogg, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

**Call to Order**

Jim Waugh called the meeting to order.

**Pledge**

**Moment of Prayer**

Jim Waugh led those in attendance in a moment of prayer.

**Public Comment**

At the regular monthly meeting held on Monday, July 3, 2023, Mary Doutt had expressed concern regarding a second solar farm being constructed in the township and said that she had recently heard that an approximate 500-acre parcel located on Lamey Road was in the process of being sold to a company to be used for the construction of a solar farm. She updated the Supervisors and those in attendance at the regular monthly meeting held on Monday, August 7, 2023 by saying that she recently learned that the deal between the owner of the 500-acre parcel on Lamey Road and the solar company fell through and that the property will not be sold. She also said that she was told that the owner of the 500-acre parcel on Lamey Road was also involved with a potential solar farm in Cranberry Township, but that deal did not materialize either.

**Minutes/Treasurer's Report**

The minutes, from the regular monthly meeting held on Monday, July 3, 2023, were read, accepted, and approved, on a motion made by Dave Zdarko, seconded by Rob Kellogg, and carried unanimously.

The treasurer's report, for July 2023, was read, accepted, and approved, on a motion made by Jim Waugh, seconded by Rob Kellogg, and carried unanimously.

**Correspondence**

Venango County Association of Twp. Officials - Annual Convention - Sept. 27, 2023  
*The 110<sup>th</sup> Annual Convention of the Venango County Association of Township Officials will be held on Wednesday, September 27, 2023 at the Oakland Township Firehall.*  
PSATS News Bulletin  
PennDOT Newsletter

**Zoning**

Permits

None

### **Zoning Report**

There was no “Zoning Report”. Complaints have been received from residents on Breedtown Road regarding the trash accumulation at 1722 Breedtown Road. Chrissie Kurelowech will contact Tim McGrath, Zoning Officer, to ask him to begin enforcement.

### **Administrative Action**

#### **Roughneck Gravel Roubaix – Rock Oil Foliage Frenzy – October 7, 2023**

Chrissie Kurelowech told the Supervisors that she was recently contacted by Adam Diem, who represents the Roughneck Gravel Roubaix. The group is planning an organized bike ride, scheduled for October 7, 2023, that will take bikers over several roads in the township. They will travel out of Titusville from Trout Run, to Breedtown Road, to Stone Springhouse Road, to Fairview Road, to Cherrytree-Plum Line Road, and across State Route 27 onto Shriner Road. Because the bikers will cross a state highway in the township, PennDOT requires a letter from the township granting permission for the bikers to use the roads. Adam Diem noted that the roads will not be closed, cars will not be stopped at major intersections such as Route 27, Cherrytree Township will be specifically listed on a waiver and release of liability, Cherrytree Township will have its own Certificate of Insurance (additional insured), and only bicycles, not motorcycles, will be involved in the ride. On a motion made by Jim Waugh, seconded by Dave Zdarko, and carried unanimously, the Supervisors voted to approve the request made by the Roughneck Gravel Roubaix to use township roads for the Rock Oil Foliage Frenzy on October 7, 2023. Chrissie Kurelowech will send a letter of approval to Adam Diem that he will give to PennDOT.

#### **Resolution #23-45 – City of Titusville – PUC – Water Service at 765 Drake Well Road**

The City of Titusville is in the process of preparing a resolution needed to allow 765 Drake Well Road to be connected to the city’s water system, but it was not ready in time for the meeting. Chrissie Kurelowech said that it will most likely be on the agenda for the September regular monthly meeting.

#### **VC Tax Claim Bureau – Bid Received on Repository Property – Vote to Approve**

On a motion made by Rob Kellogg, seconded by Jim Waugh, and carried unanimously, the Supervisors voted to approve the sale of a mobile home without land located at 1837 Petroleum Center Road (Parcel # 03,009.-022..-001) to Stephen C. McCauley for \$300.00. The mobile home was listed in the Repository for Unsold Properties by the Venango County Tax Claim Bureau. When a bid is received on a property listed in the Repository for Unsold Properties, the Venango County Tax Claim Bureau requests that the municipality approve the sale or send any objections or exceptions in writing to the Venango County Tax Claim Bureau within 60 days.

### **Committee Reports**

#### **VFD**

Tom Huffman, VFD Fire Chief, reported that there were 21 calls since the last meeting. Of the 21 calls (all in Venango County), 1 was a building fire, 1 was an outside rubbish fire, 9 were EMS, 1 was an MVA with no injuries, 5 were public service, 1 was dispatched and canceled, 1 was a smoke detector activation due to malfunction, and 2 were severe weather.

The VFD has the pipes needed for dry hydrant work throughout the township. Tom Huffman said that he is waiting for approval to put a dry hydrant near Electralloy on Petroleum Center Road. He anticipates being able to begin the work within the next month.

## EMA

There was no report.

## Road

Lew Staub, Roadmaster, reported that the road crew spent 18 days mowing berms, 1 day stacking limestone, 2 days stacking 2RC gravel, and 2 days stacking 2B gravel. They mowed the yard 3 times, fixed a pipe on Fairview Road, spent 1 day cold patching roads, put a driveway pipe in, and fixed berms in 2 spots. The road crew also pushed 2 trees off of the roads, checked the roads twice, fixed a STOP sign, and fixed 2 intersections.

As for equipment, the 2014 Dodge and the 2002 International were both inspected. A hydraulic line, battery, DEF filter, and fuel filters were replaced on the 2017 Massey Ferguson tractor.

## **Old Business**

There was no "Old Business".

## **New Business**

### 2024 County Aid Application

Chrissie Kurelowech said that she recently received an application for 2023-2024 County Liquid Fuels Aid and that it is due in September. Troy Cyphert, PennDOT Municipal Services Representative, has warned in the past about applying every year and said that municipalities could possibly be penalized for doing so. Since the township received \$10,000.00 in 2022-2023 County Liquid Fuels Aid for the Old Route 8 Culvert Replacement Project, Chrissie Kurelowech asked Troy Cyphert if the township should submit an application this year and he said that there is currently no penalty for submitting an application every year and suggested asking for money to fund a "phased" project, such as Old Route 8/Black Road. Chrissie Kurelowech proposed submitting an application for money to be used towards paving an approximate 1-mile stretch of Old Route 8, from Breedtown Road to the city/county line. Troy Cyphert said that paving has cost about \$100,000.00 - \$150,000.00 a mile this year, but she obtained a quote from G.O. Hawbaker, Inc. for just 1 mile (Old Route 8 from Breedtown Road to the city/county line) and it was \$234,162.50. This is most likely high, but that stretch of road is also wider than other roads in the township. She told the Supervisors that, in the 2023-2024 County Liquid Fuels Aid application, she has considered improvements to Old Route 8/Black Road to be a 3-phase project. Phase #1 was the Old Route 8 Culvert Replacement Project that was completed during the summer of 2023 using \$10,000.00 of 2022-2023 County Liquid Fuels Aid. Phase #2 is planned for the summer of 2024 and will involve paving an approximate 1-mile stretch of Old Route 8 from Breedtown Road to the city/county line at a cost of \$234,162.50. Phase #3 is planned for the summer of 2025 and will involve paving a 0.68-mile stretch of Old Route 8 (Breedtown Road to State Route 8) and Black Road (Old Route 8 to State Route 8) at a cost of \$159,230.50. She told the Supervisors that Troy Cyphert warned against asking the county for more than \$50,000.00 to put towards Phase #2 because there is only \$250,000.00 to award to municipalities and many applications are received each year. She suggested asking for \$50,000.00 to be put towards the \$234,162.50 needed to pave Old Route 8 from Breedtown Road to the city/county line (Phase #2) and the Supervisors were in favor of doing so. She also suggested, when the township seeks bids for paving in the spring of 2024, to include two options for bidders, the first being to pave an approximate 1-mile stretch of Old Route 8 (Breedtown Road to the city/county line) and the second being to pave approximately 1.68 miles, which would include the entire length of Old Route 8 and a small portion of Black Road (Old Route 8 to State Route 8). If the bids come in significantly lower than the recently obtained quote from G.O. Hawbaker, Inc., the township would have the option to pave the entire 1.68-mile

stretch and complete Phase #2 and Phase #3 during the summer of 2024. The Supervisors were receptive to applying for \$50,000.00 in 2023-2024 County Liquid Fuels Aid to be used for paving an approximate 1-mile stretch on Old Route 8 (Breedtown Road to the city/county line), so Chrissie Kurelowech will finish the application and present a resolution for the Supervisors to adopt at the regular monthly meeting in September. Once the resolution has been adopted, the application will be complete and will be submitted to the county.

<b>Cherrytree Township – Old Route 8/Black Road Improvement Plan</b>				
	<b>Timeframe</b>	<b>Description</b>	<b>Status</b>	<b>Total Cost</b>
Phase #1	Summer of 2023	replace 6 culvert pipes on Old Route 8	Completed	\$36,285.00
Phase #2	Summer of 2024	pave 1.00-mile of Old Route 8 (Breedtown Road to city/county line)	Planned	\$234,162.50
Phase #3	Summer of 2025	pave 0.68-mile of Old Route 8 and Black Road (Old Route 8 from Breedtown Road to State Route 8/Black Road from Old Route 8 to State Route 8)	Planned	\$159,230.50

**Venango County COG**

Chrissie Kurelowech asked the Supervisors if they had any interest in joining the Venango County COG (Council of Governments). Troy Cyphert, PennDOT Municipal Services Representative, recently suggested that the township join to be able to save money by putting projects out for bid with other municipalities. He also said that the township is more likely to get County Liquid Fuels Aid if it is a member of the Venango County COG. Troy Cyphert noted that the dues are waived if a township representative attends at least 9 of the monthly meetings a year. The Supervisors were not in favor of joining the Venango County COG.

**Adjournments**

The meeting adjourned at 6:18 p.m.

The bills were reviewed by the Board of Supervisors.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer