

Cherrytree Township Board of Supervisors
Regular Monthly Meeting
September 6, 2016

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Tuesday, September 6, 2016, at 6:30 p.m., at the township building. In attendance were Emery Fiely, Lew Staub, and Jim Waugh, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

Call to Order

Emery Fiely called the meeting to order.

Pledge

Moment of Prayer

Jim Waugh led those in attendance in a moment of prayer.

Public Comment

Ron Stewart gave the Supervisors an update on the backhoe repair situation. He contacted A.R. Beatty Diesel and was told that all of the repairs have been made, but they have run into a snag with the lights and are working on it. He said that the representative from A.R. Beatty Diesel told him that this job has been one of the most difficult repair jobs they have ever done. Once the lighting issue is resolved, the backhoe will be returned to the township.

Minutes/Treasurer's Report

The minutes, from the regular monthly meeting held on Monday, August 1, 2016, were read, accepted, and approved, on a motion made by Lew Staub, seconded by Jim Waugh, and carried.

The treasurer's report, for August 2016, was read, accepted, and approved, on a motion made by Emery Fiely, seconded by Jim Waugh, and carried.

Correspondence

PA Public Employee Retirement Commission-Notice of 2016 Distress Determ.

The PA Public Employee Retirement Commission has notified the township of the results of the 2016 distress determination. Cherrytree Township has been assigned a distress score of "1", which means no mandatory remedies are necessary.

PA Department of the Auditor General-Liquid Fuels Audit-Exit Conference Memo

The PA Department of the Auditor General recently performed a Liquid Fuels Audit, for the years 2013, 2014, and 2015, and there were no findings.

PSATS News Bulletin

Zoning

Permits

Z-2016-08	Al Wilson	2233 Buxton Road	new front porch
N/A	Anthony Gawrys	642 Dempseytown-Gresham Road	subdivision

Zoning Report

Ben Breniman, Zoning Officer, reported that an application has been submitted for a new building on Route 8. Including the building and parking lot, there will be 7,240 square feet of impervious surface, which means that a storm water management plan must be submitted. The applicant will also be required to develop a land development plan with Venango County. The zoning permit is pending until the storm water management plan is submitted and approved. A letter has been sent to the applicant including the specific requirements.

Ben Breniman also reported that he looked at 123 Fleming Alley, since the last meeting, because a complaint had been submitted. He said the property is a mess and asked the Supervisors if they would like him to begin enforcement. The Supervisors decided to wait on having Ben Breniman begin enforcement because Todd Fantaskey, Sewage Enforcement Officer, has been asked to investigate a sewage issue at the same address.

Administrative Action

Resolution #16-40 – 2017 County Aid Application

On a motion made by Jim Waugh, seconded by Emery Fiely, and carried, the Supervisors voted to adopt Resolution #16-40, the 2017 County Aid Application. This year, Cherrytree Township is asking Venango County for \$13,395.00 in Liquid Fuels money to purchase gravel for Black Road (.7-mile stretch) and Dutch Hill Road (.6-mile stretch). The township will, in turn, donate 20 man hours and 20 grader hours to complete the project.

Gawrys Subdivision–Request for Planning Waiver & Non-Building Declaration

On a motion made by Emery Fiely, seconded by Jim Waugh, and carried, the Supervisors voted to accept the Planning Waiver and Non-Building Declaration for the Anthony Gawrys/Kathleen Gawrys subdivision (642 Dempseytown-Gresham Road). Emery Fiely signed the document. The Venango County Planning Commission is in the process of reviewing the subdivision and is requiring that a Planning Waiver and Non-Building Declaration, approved by the township, be submitted for the residual parcel. By submitting this document, the owner agrees to never build any structure on the residual property that will generate sewage requiring a permit and the township agrees to take responsibility for identifying any violations of the agreement.

PMRS 2017 Minimum Municipal Obligation (MMO)

On a motion made by Emery Fiely and seconded by Jim Waugh, the Supervisors voted to accept the 2017 Pennsylvania Municipal Retirement System (PMRS) Minimum Municipal Obligation (MMO). Lew Staub abstained. The 2017 MMO, which is \$22,201.00, represents the amount of money the township will be required to contribute to PMRS (employee pension fund) by the end of 2017. This is an increase of \$4,069.00 since 2016. Chrissie Kurelowech explained that, each year, the township usually receives between \$8,000.00 and \$10,000.00 in state aid to put towards the MMO, but the township is required to make up the difference and must meet the MMO.

Correction – July 2016 – Expenses and Receipts Report and Treasurer’s Report

On a motion made by Jim Waugh, seconded by Lew Staub, and carried, the Supervisors voted to accept the following changes to the July 2016 Expenses and

Receipts Report and to the July 2016 Treasurer’s Report. Chrissie Kurelowech discovered that the total for the road payroll was incorrect due to transposed numbers. Since these reports were approved by the Supervisors and placed in the minute book after the August 1, 2016 meeting, they will need changed in the minute book.

Expenses and Receipts Report - July 2016 – Presented on August 1, 2016	Change “Road Payroll” from \$6,426.05 to \$6,246.05
Expenses and Receipts Report - July 2016 – Presented on August 1, 2016	Change “Total (General Expenses)” from \$48,723.21 to \$48,543.21
Treasurer’s Report – July 2016 – Presented on August 1, 2016	Change “Total (General Expenses)” from \$48,723.21 to \$48,543.21
Treasurer’s Report – July 2016 – Presented on August 1, 2016	Change “Total (Expenses)” from \$240,304.01 to \$240,124.01

Complaint – Excessive Garbage – Meadville Road

A telephone complaint about excessive garbage at a residence on Meadville Road was discussed at the Board of Supervisors’ meeting held on August 1, 2016. At that time, a formal written complaint had not yet been submitted to the township, but Chrissie Kurelowech advised the Supervisors that she thought one would be submitted by the September meeting. Consequently, on August 1, 2016, they decided not to take action and to wait for the formal written complaint. Chrissie Kurelowech reported to the Supervisors that a formal written complaint was not submitted during August and asked if they wished to pursue the matter. They were in agreement to drop the matter.

Complaint – Junk Vehicle – 1327 Cherrytree Road

A formal written complaint about a junk vehicle in the driveway at 1327 Cherrytree Road was submitted to the Supervisors. The Supervisors discussed the matter and asked Ben Breniman, Zoning Officer, if the resident would be in violation of the Zoning Ordinance for having just one unregistered vehicle on the property. Ben Breniman said the Zoning Ordinance allows for more unregistered vehicles than just one and, in this case, the resident would not be in violation. For this reason, the Supervisors felt that the township would not be able to do anything about the junk vehicle and decided to take no action.

Complaint (2) – Excessive Garbage and Junk – 2391 Buxton Road

Two formal written complaints were submitted about excessive garbage and junk at 2391 Buxton Road. After a lengthy discussion, the Supervisors decided to take no action on the matter. They felt that most of the items in the yard were children’s toys and that the property did not look bad enough to pursue enforcement.

Committee Reports

VFD

Don Deliman reported that there were 19 calls since the last meeting. Of the 19 calls, 11 were EMS, 3 were public service, 1 was a false alarm (medical), 1 was dispatched and cancelled, 1 was an MVA, and 2 were mutual aid.

Don Deliman also reported that the VFD applied for a FEMA grant, to be used for equipment and gear, and was denied. However, beginning on October 11, 2016, the VFD can apply again. Recently, the VFD has considered hiring a professional grant writer. Emery Fiely suggested contacting Jim Becker, of the

Titusville Redevelopment Authority, for guidance. Jim Waugh noted that municipalities are going to have to step up and support the fire departments because the expenses are escalating. Turnout gear for just one firefighter costs \$2,500.00.

The VFD will hold a flea market on Saturday, September 10, 2016 from 9:00 a.m. until 3:00 p.m. There will be a \$5.00 fee to reserve a table. A truckload ammunition sale will be held on Saturday, September 17, 2016 from 7:00 a.m. until 3:00 p.m. Turkey shoots will begin on Tuesday, September 20, 2016. Doors will open at 5:30 p.m. and the shoots will begin at 6:00 p.m. The turkey shoots will be held every Tuesday until Thanksgiving, with the exception of election day, which is Tuesday, November 8, 2016.

Don Deliman also reported that the attack lines have all been tested by the Titusville Fire Department and the supply lines will be tested next.

EMA Office

None

Road

Lew Staub reported that the road crew mowed the yard at the township building four times. They also mowed berms on fourteen roads and bermed South Perry Street and various other spots. Hasbrouck Sand & Gravel graveled seven roads. The road crew cut trees five times and stacked gravel. They also fixed two washouts and filled holes on two roads. They started grading bad spots.

As for equipment, the road crew worked on the grader lights and fan and also cleaned the tractor and the JCB backhoe.

Lew Staub met with a representative from the City of Titusville about having Cherrytree Township mow in the city in exchange for millings. This year, the City of Titusville wants Cherrytree Township to do the same amount of mowing as in other years, but only wants to pay ½ the amount of millings in exchange. The Supervisors were in agreement to do no mowing in the City of Titusville and receive no millings.

Old Business

Culvert Repair

Chrissie Kurelowech reported to the Supervisors that she contacted Mark Corey about the status of obtaining DEP permits to repair three box culverts in the township. He is still waiting for approval from one agency and will send the agency another letter.

Miles Road – Sewage Complaint

Chrissie Kurelowech reported to the Supervisors that she was recently contacted by Todd Fantaskey, Sewage Enforcement Officer, to update the township on a complaint of an illegal septic system at a house on Miles Road. The complaint was made several months ago and, upon investigation, Todd Fantaskey found no sewage violations.

New Business

Jury Duty

Chrissie Kurelowech told the Supervisors that she has jury duty beginning on September 19, 2016. It could run until September 30, 2016, but she will not know the exact dates she will be gone until September 19, 2016. She will keep them posted.

The bills were reviewed by the Board of Supervisors.

The meeting adjourned at 7:26 p.m.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer