

Cherrytree Township Board of Supervisors
Regular Monthly Meeting
September 11, 2023
4:00 p.m.

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, September 11, 2023, at 4:00 p.m., at the township building. In attendance were Jim Waugh, Dave Zdarko, and Rob Kellogg, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

Call to Order

Jim Waugh called the meeting to order.

Pledge

Moment of Prayer

Jim Waugh led those in attendance in a moment of prayer.

Public Comment

There was no "Public Comment".

Minutes/Treasurer's Report

The minutes, from the regular monthly meeting held on Monday, August 7, 2023, were read, accepted, and approved, on a motion made by Dave Zdarko, seconded by Rob Kellogg, and carried unanimously.

The treasurer's report, for August 2023, was read, accepted, and approved, on a motion made by Jim Waugh, seconded by Rob Kellogg, and carried unanimously.

Correspondence

PSATS News Bulletin

PennDOT – Estimated 2024 Liquid Fuels Tax and Turnback Allocations

The township has been notified that its estimated liquid fuels allocation for 2024 is \$193,884.82, which is a decrease of \$3,263.11 from the liquid fuels allocation that was received in 2023 (\$197,147.93). As always, the township will receive \$24,240.00 in turnback for maintenance of Dempseytown-Gresham Road.

Zoning

Permits

None

Zoning Report

Chrissie Kurelowech said that a property owner recently made a complaint to the Pennsylvania Department of Environmental Protection (DEP), regarding junk/garbage accumulation on a property located along Route 8, and DEP forwarded the complaint to the township. She said she asked DEP if they have the means to pursue enforcement on properties with junk/garbage accumulation, because it is an environmental hazard, and she was told that there is nothing DEP can do and that the township must resolve these situations. Tim McGrath, Zoning Officer, is looking into it.

The Zoning Hearing Board will hold two hearings on Wednesday, October 4, 2023. At 6:00 p.m., a hearing will be held to consider an appeal of the Zoning Officer's decision to deny Donald H. and Kristyna E. Gould a permit to operate a commercial automotive repair facility at 1306 Cherrytree Road, Titusville, PA 16354 (Parcel # 03,005B-028..-000). According to the Cherrytree Township Zoning Ordinance, the property is zoned as

Residential Agricultural (R/A) and the proposed use cannot be permitted without a special exception being granted by the Cherrytree Township Zoning Hearing Board. At 7:00 p.m., a hearing will be held to consider an appeal of the Zoning Officer’s decision to deny Shane Goodman a permit to erect billboards at 2778 State Route 8, Titusville, PA 16354 (Parcel # 03,018.-008.-000). According to the Cherrytree Township Zoning Ordinance, the property is zoned as Commercial/Light Industrial (C/L) and billboard use cannot be permitted without a special exception being granted by the Cherrytree Township Zoning Hearing Board.

Administrative Action

PMRS 2024 Minimum Municipal Obligation (MMO) – Vote to Accept

On a motion made by Jim Waugh and seconded by Dave Zdarko, the Supervisors voted to accept the 2024 Pennsylvania Municipal Retirement System (PMRS) Minimum Municipal Obligation (MMO). Rob Kellogg abstained. The 2024 MMO, which is \$7,075.00, represents the amount of money the township will be required to contribute to PMRS (employee pension fund) by the end of 2024. This is an increase of \$416.00 from the 2023 MMO, which is \$6,659.00. Chrissie Kurelowech explained that, each year, the township usually receives state aid to put towards the MMO, but the township is required to make up the difference and must meet the MMO.

Resolution #23-45 – 2023-2024 County Liquid Fuels Aid Application

On a motion made by Rob Kellogg, seconded by Jim Waugh, and carried unanimously, the Supervisors voted to adopt Resolution #23-45 (2023-2024 County Liquid Fuels Aid Application). The township will apply for \$50,000.00 to be put towards paving an approximate 1.00-mile stretch of Old Route 8 (Breedtown Road to city/county line). Based on a quote from Glenn O. Hawbaker, Inc., the project is estimated to cost \$234,162.50. This project is Phase #2 of a larger 3-phase project to improve Old Route 8 and a small portion of Black Road. Phase #1 was completed during the summer of 2023 with \$10,000.00 in 2022-2023 County Liquid Fuels Aid. See table below.

Cherrytree Township – Old Route 8/Black Road Improvement Plan				
	Timeframe	Description	Status	Total Cost
Phase #1	Summer of 2023	replace 6 culvert pipes on Old Route 8	Completed	\$36,285.00
Phase #2	Summer of 2024	pave 1.00-mile of Old Route 8 (Breedtown Road to city/county line)	Planned	\$234,162.50
Phase #3	Summer of 2025	pave 0.68-mile of Old Route 8 and Black Road (Old Route 8 from Breedtown Road to State Route 8/Black Road from Old Route 8 to State Route 8)	Planned	\$159,230.50

Resolution #23-46 – City of Titusville – PUC – Water Service at 765 Drake Well Road

The City of Titusville is in the process of preparing a resolution needed to allow 765 Drake Well Road to be connected to the city’s water system, but it was not ready in time for the meeting. Chrissie Kurelowech said that it will be put on an agenda for a meeting in the future once a draft resolution is received from the City of Titusville.

Committee Reports

VFD

There was no report.

EMA

There was no report.

Road

Lew Staub, Roadmaster, reported that the road crew spent 19 days mowing berms, mowed the yard 4 times, spent 1 day throwing limbs off of roads, and cleaned 5 pipes. They also pushed 4 trees off of roads, fixed ditches in 2 spots, cold patched a pipe on Hamilton Corners Road, and spent 4 days cutting berms on blacktops.

As for equipment, a hydraulic line was fixed on the 2017 Massey Ferguson tractor.

Old Business

There was no “Old Business”.

New Business

Schedule 2024 Budget Meeting

The Supervisors decided to schedule a special meeting for Friday, October 20, 2023 at 5:00 p.m. The purpose of the meeting is to prepare the 2024 budget and to address any other business that comes before the Board of Supervisors. The meeting will take place at the township building and the public is encouraged to attend.

2023-2024 COSTARS Salt Price

Chrissie Kurelowech told those in attendance that the township will be paying \$67.32/ton for salt through COSTARS this year, which is a \$4.40/ton increase from last year (\$62.92/ton). The township has requested 225 tons as part of its COSTARS contract and is required to purchase 60% of that amount, but is permitted to purchase up to 140%. The salt will be purchased from Compass Minerals again this year. Lew Staub noted that the township has salt left over from last year, so at this time he is planning to purchase roughly 60% of the 225 tons.

Road Signs

Dave Zdarko noted that several road signs are faded and unreadable, specifically the “Turkey Farm Road” sign near Route 8, which makes it difficult for people to find the campground on Shreve Road. The Supervisors asked the road crew to make a list of the road signs that need replaced. Lew Staub said that the last time the township replaced all of the signs, it cost between \$5,000.00 and \$6,000.00. He also noted that some road signs are frequently stolen.

Don Deliman asked the Supervisors to consider removing the STOP sign at the intersection of Cherrytree Road and South Perry Street that requires motorists traveling north on Cherrytree Road to stop. The sign was removed for a short period of time several years ago, but was put back. Jim Waugh said that he would talk to Scott and Cindy Pettit, who live at the intersection of Cherrytree Road and South Perry Street, before possibly removing the STOP sign again.

Adjournments

The meeting adjourned at 4:23 p.m.

The bills were reviewed by the Board of Supervisors.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer