

**Cherrytree Township Board of Supervisors**  
**Regular Monthly Meeting**  
**October 7, 2022**  
**5:00 p.m.**

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Friday, October 7, 2022, at 5:00 p.m., at the township building. In attendance were Jim Waugh, Dave Zdarko, and Rob Kellogg, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

**Call to Order**

Jim Waugh called the meeting to order.

**Pledge**

**Moment of Prayer**

Jim Waugh led those in attendance in a moment of prayer.

**Public Comment**

There was no "Public Comment".

**Minutes/Treasurer's Report**

The minutes, from the regular monthly meeting held on Tuesday, September 6, 2022, were read, accepted, and approved, on a motion made by Dave Zdarko, seconded by Rob Kellogg, and carried unanimously.

The treasurer's report, for September 2022, was read, accepted, and approved, on a motion made by Jim Waugh, seconded by Dave Zdarko, and carried unanimously.

**Correspondence**

PennDOT – Estimated 2023 Liquid Fuels Tax and Turnback Allocations

*The township has been notified that its estimated liquid fuels allocation for 2023 is \$193,255.38, which is an increase of \$1,942.45 from the liquid fuels allocation that was received in 2022. As always, the township will receive \$24,240.00 in turnback for maintenance of Dempseytown-Gresham Road.*

PennDOT – Winter Services Outreach Meeting

*PennDOT will hold its annual Winter Services Outreach Meeting on Wednesday, October 26, 2022 from 9:00 a.m. until 11:00 a.m. (virtual meeting via Microsoft Teams).*

PA Auditor General – State Aid – Foreign Fire/Pension

*Chrissie Kurelowech reported that the township recently received \$7,872.47 in foreign fire state aid, which has already been remitted to the Cherrytree Township Volunteer Fire Department. Additionally, \$15,541.35 was received in pension state aid, which has already been remitted to the Pennsylvania Municipal Retirement System (PMRS) to meet the 2022 Minimum Municipal Obligation (MMO). She said that the pension state aid was \$1,492.35 greater than the MMO this year (\$14,049.00), which, to her knowledge has never happened. Usually the pension state aid is lower than the MMO and the township is required to contribute the difference in order to meet the MMO. She called a state auditor to make sure a mistake had not been made and he assured her that the pension state aid can exceed the MMO and that it will all work out eventually. Meanwhile, the Pennsylvania Auditor General recently sent a letter stating that, for municipalities with pension plans administered by PMRS, 2019 actuarial data was used to calculate 2022*

*pension state aid and that, once the 2021 actuarial data is received from PMRS, allocations may be adjusted.*

#### PSATS News Bulletin

#### Venango County Regional Planning Commission – Bridge Inspection

*Barker Bridge will be inspected on October 12, 2022. Chrissie Kurelowech noted that if any of the Supervisors would like to attend, she can contact the Venango County Regional Planning Commission to make arrangements with the engineering firm performing the inspection.*

#### Zoning

##### Permits

Z-2022-11     Jeff and Tracy Gibson     3862 State Route 8     26' x 40' two-story addition to existing daycare facility

##### Zoning Report

There was no “Zoning Report”.

#### Administrative Action

##### Fuel Bids – Approximately 8,000 Gallons – Vote to Advertise

On a motion made by Jim Waugh, seconded by Rob Kellogg, and carried unanimously, the Supervisors voted to put approximately 8,000 gallons of diesel fuel out for bid. Bids will be received until 6:00 p.m. on Monday, November 7, 2022 and will be opened and reviewed during the regular monthly meeting scheduled for Monday, November 7, 2022 at 6:00 p.m.

##### PMRS 2023 Minimum Municipal Obligation (MMO) – Vote to Accept

On a motion made by Jim Waugh and seconded by Dave Zdarko, the Supervisors voted to accept the 2023 Pennsylvania Municipal Retirement System (PMRS) Minimum Municipal Obligation (MMO), effective September 6, 2022. Rob Kellogg abstained. The 2023 MMO, which is \$6,624.00, represents the amount of money that the township will be required to contribute to PMRS (employee pension fund) by the end of 2023. This is a decrease of \$7,425.00 from the 2022 MMO, which is \$14,049.00.

##### Resolution #22-45 – Appoint Zoning Officer

On a motion made by Dave Zdarko, seconded by Jim Waugh, and carried unanimously, the Supervisors adopted Resolution #22-45, appointing Tim McGrath to the position of Zoning Officer.

##### Resolution #22-46 – Appoint Floodplain Administrator

On a motion made by Jim Waugh, seconded by Dave Zdarko, and carried unanimously, the Supervisors adopted Resolution #22-46, appointing Tim McGrath to the position of Floodplain Administrator.

##### Resolution #22-47 – Appoint Stormwater Enforcement Officer

On a motion made by Rob Kellogg, seconded by Jim Waugh, and carried unanimously, the Supervisors adopted Resolution #22-47, appointing Tim McGrath to the position of Stormwater Enforcement Officer.

#### Committee Reports

##### VFD

Tim McGrath, VFD Chief 3, reported that there were 15 calls since the last meeting. Of the 15 calls, 2 were in Crawford County and 13 were in Venango County. The calls in

Crawford County were both building fires. Of the calls in Venango County, 1 was an outside fire, 5 were EMS, 2 were MVAs with no injuries, 2 were public service, and 3 were dispatched and canceled.

Jim Waugh reported that the fall shoots are off to a slow start, but that the VFD has been able to make a little money from them.

### **EMA**

Tim McGrath, Emergency Management Coordinator, asked those in attendance to think about what the township should provide to residents during a township-wide emergency (power outage, illness, etc.). A brief discussion took place. Chrissie Kurelowech said that the township building is not big enough to provide shelter for a large number of people in the event of an emergency and that there are no other large public facilities, like schools, located in the township. It was noted that Cross Creek Resort is a large facility that could possibly provide shelter for many people during a disaster.

### **Road**

Chrissie Kurelowech read a report submitted by Lew Staub, Roadmaster. The road crew mowed berms for 14 days, spent 4 days grading bad spots, spent 1 day stacking 2B gravel, and mowed the yard twice. They put in a driveway pipe, cold patched pipes on 2 blacktops, checked the roads twice, and spent 2 days stacking gravel. The road crew also graded 2 roads, spent 2 days stacking antiskid, and spent 1 day putting salt in the shed.

As for equipment, 2 front tires on the 2017 Massey Ferguson tractor were replaced, all of the trucks were greased, the mower blades were changed, and a new spreader was mounted on the 2014 Dodge. Franklin Overhead Door fixed 2 doors in the garage.

### **Old Business**

There was no "Old Business".

### **New Business**

There was no "New Business".

### **Adjournments**

The meeting adjourned at 5:15 p.m.

The bills were reviewed by the Board of Supervisors.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer