

**Cherrytree Township Board of Supervisors
Regular Monthly Meeting
November 7, 2016**

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, November 7, 2016, at 6:30 p.m., at the township building. In attendance were Emery Fiely, Lew Staub, and Jim Waugh, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

Call to Order

Emery Fiely called the meeting to order.

Pledge

Moment of Prayer

Jim Waugh led those in attendance in a moment of prayer.

Public Comment

Jamey Miller asked the Supervisors to consider removing the “STOP” signs on Cherrytree Road where it intersects with South Perry Street. He said that most people run the stop signs on Cherrytree Road anyway, so it would be better if there was only one sign, for those coming to the intersection from South Perry Street. The Supervisors were in agreement that the signs should probably be removed and told Jamey Miller that they will most likely take them down.

Minutes/Treasurer’s Report

The minutes, from the regular monthly meeting held on Monday, October 3, 2016, were read, accepted, and approved, on a motion made by Jim Waugh, seconded by Emery Fiely, and carried.

The treasurer’s report, for October 2016, was read, accepted, and approved, on a motion made by Jim Waugh, seconded by Emery Fiely, and carried.

Jim Waugh noted that, in the minutes from the special meeting held on Saturday, October, 22, 2016, in the “Administrative Action” section, his name was spelled “Waughy” and should be “Waugh”. The corrected minutes, from the special meeting held on Saturday, October 22, 2016, were read, accepted, and approved, on a motion made by Jim Waugh, seconded by Lew Staub, and carried.

The minutes, from the special meeting held on Monday, October 31, 2016, were read, accepted, and approved, on a motion made by Jim Waugh, seconded by Emery Fiely, and carried.

Jim Waugh extended an apology to Ricky Neely and Lew Staub for statements that were made about them during the meeting held on October 31, 2016. He said that the statements should have been made in private, not at a public meeting. The apology was accepted.

Correspondence

PennDOT Newsletter

PSATS (Pennsylvania State Association of Township Supervisors) Newsletter

Zoning

Permits

Z-2016-10	Timothy Richmond	1168 Fairview Road	new pole barn
Z-2016-11	Dan and Donna Webb	886 Hamilton Corners Road	new deck

Zoning Report

Ben Breniman, Zoning Officer, was not in attendance. The Supervisors reviewed the permits that had been issued during the month.

Administrative Action

Fuel Bids—Approximately 8,000 Gallons of Diesel Fuel—Open, Review, and Vote

Only one bid was received for approximately 8,000 gallons of diesel fuel. On a motion made by Emery Fiely, seconded by Jim Waugh, and carried, the Supervisors voted to accept the bid submitted by Bayless Fuel, LLC. The bid results are below.

	Description	Quantity	Amount over rack price per gallon – Penngrade Dyed Low Sulphur - American Refining Co., Bradford, PA	Amount over rack price per gallon – Ultra Low Sulphur – From Another Source
Bayless Fuel, LLC	diesel fuel	Approximately 8,000 gallons	20 cents	13.4 cents

Committee Reports

VFD

Don Deliman reported that there were 15 calls since the last meeting. Of the 15 calls, 10 were EMS, 1 was a water rescue, 3 were mutual aid, and 1 call received no response because there were no EMTs available.

The turkey shoots are doing well this year. Last week there were 25 shoots (21 regular, 3 special, and 1 youth).

The VFD will nominate officers at its meeting scheduled for Monday, November 14, 2016.

The VFD will soon be submitting an application for a FEMA grant, with the help of a professional grant writer, Jim Becker. Approximately \$150,000.00 will be requested to purchase many types of equipment including turnout gear, radios, etc.

EMA Office

Tim McGrath reported that Venango County EMA is still in need of contact information, an equipment inventory, a skills matrix, and NIMS (National Incident Management System) training information from the township. Township employees and Supervisors will need to complete online NIMS training if they have not already done so.

Road

Lew Staub reported that the road crew graded bad spots on twenty-five roads, spent eleven days cleaning pipes and leaves with a backhoe, and mowed the yard two times. They also put salt away and stacked anti-skid for eight days. They checked the roads three times, hauled nine loads of millings from the City of

Titusville, put up signs, and started ditching in various locations. The road crew also fixed a washout on Stone Springhouse Road.

As for equipment, the 2009 International was inspected. The 2002 International had to be towed from town to the garage, and then to Erie, because of problems with the cam sensor. Oil filters were changed in all of the trucks, both backhoes, and the grader.

Old Business

Parking Lot Lights

Chrissie Kurelowech reported that Penelec has fixed one of the two parking lot lights that was not working. She contacted Penelec and was told that representatives came out and looked at the light that is still not working, but had to forward the repair request to the line department.

New Business

Snow Blower

Jim Waugh suggested purchasing a snow blower to remove snow from the sidewalks around the township building. Lew Staub did not think it was a good idea due to the steps that run from the township building to the parking lot near the pavilions. Emery Fiely said he would like to replace the steps with a ramp in the future. No decision was made.

The bills were reviewed by the Board of Supervisors.

The meeting adjourned at 6:50 p.m.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer