

Cherrytree Township Board of Supervisors
Regular Monthly Meeting
December 7, 2020
6:30 p.m.

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, December 7, 2020, at 6:30 p.m., at the township building. In attendance were Jim Waugh and Rob Kellogg, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

Call to Order

Jim Waugh called the meeting to order.

Pledge

Moment of Prayer

Jim Waugh led those in attendance in a moment of prayer.

Public Comment

Bill Flockerzi, Craig Plowman, and John Deets, Oakland Township Supervisors, told those in attendance that Oakland Township has been maintaining an approximate 792-foot section of Tarr Road that is in Cherrytree Township, near the state game lands, for years and has received no turnback for it. They asked the Supervisors if they would consider entering into a turnback agreement with Oakland Township. According to their calculations, the turnback should be \$1.40 per foot and, since there are 792 feet, Cherrytree Township would need to pay Oakland Township \$1,108.80 per year to cover maintenance costs. The Oakland Township Supervisors also asked if Cherrytree Township would consider paying Oakland Township for recent maintenance costs including the installation of a new pipe. Lew Staub, Roadmaster, along with others in attendance, did not think that the stretch of road in question was the distance that the Oakland Township Supervisors said it was. They felt it was significantly shorter. Rob Kellogg said that Cherrytree Township could maintain it and Jim Waugh said that the road crew said they would maintain it. The Oakland Township Supervisors said that Oakland Township does not mind maintaining the section of road, but that Cherrytree Township should pay the liquid fuels allocation to Oakland Township in return. Bill Flockerzi said he would contact Troy Cyphert, PennDOT Municipal Services Representative, to make sure the dollar amount per foot that he used in his turnback calculation is correct. No decision was made.

Minutes/Treasurer's Report

The minutes, from the regular monthly meeting held on Monday, November 2, 2020, were read, accepted, and approved, on a motion made by Jim Waugh and seconded by Rob Kellogg.

The treasurer's report, for November 2020, was read, accepted, and approved, on a motion made by Jim Waugh and seconded by Rob Kellogg.

Correspondence

Venango Conservation District – Pastorius Road Project

The Venango Conservation District acknowledged receipt of a \$17,745.00 refund check from the township since the Pastorius Road Project was cancelled at the regular monthly meeting held on Monday, November 2, 2020. The project involved improving drainage on Pastorius Road and the Supervisors voted to cancel it because, as of November of 2020, the township had not received the 1,400 tons of 2A limestone needed to finish the project. At that point, it was too late in the year to put new 2A limestone down, so the Supervisors decided to refund the money that Venango Conservation District gave to the township before the project began. The

road crew will finish the project in the spring, at the township's expense, with less expensive gravel

Zoning

Permits

Z-2020-11	Todd Dingle	180 Pond City Lane	new garage
Z-2020-12	Jackson Humanic	4260 State Route 8	new pole building

Zoning Report

There was no report.

Administrative Action

Resolution #20-49 – 2021 Budget – Vote to Adopt

On a motion made by Jim Waugh and seconded by Rob Kellogg, the Supervisors voted to adopt Resolution #20-49 (2021 Budget). Anticipated income for 2021 is \$686,941.67 and anticipated expenditures total \$686,608.00.

Resolution #20-50 – Venango County Natural Heritage Inventory

Chrissie Kurelowech told the Supervisors that Alan Shaddinger, township solicitor, recently advised her that the township should wait to vote on Resolution #20-50. Since the resolution will make the Venango County Natural Heritage Inventory part of the Cherrytree Township Comprehensive Plan, a different process must be followed to adopt it. Usually, when a resolution is adopted, advertisements, hearings, and special meetings are not required. However, Alan Shaddinger has advised that a special meeting of the Board of Supervisors and the Planning Commission take place to allow the township to receive public comment regarding the resolution. The Board of Supervisors can vote to adopt the resolution at the end of the special meeting. Chrissie Kurelowech suggested that the special meeting be scheduled for 7:30 p.m. on Monday, January 4, 2021, which would be after the regular monthly meeting/reorganization meeting of the Board of Supervisors. Due to scheduling conflicts, it was decided that the special meeting would be scheduled for 6:00 p.m. on Monday, January 4, 2021, before the regular monthly meeting/reorganization meeting of the Board of Supervisors. While developing regulations for solar projects in the township, it was suggested that the township adopt the Venango County Natural Heritage Inventory in an effort to preserve the natural features, such as waterways and wildlife, within the township. The Planning Commission will hold a meeting on Tuesday, December 15, 2020 to continue discussion on solar regulations.

Committee Reports

VFD

Jim Waugh, VFD Treasurer, reported that there were 18 calls since the last meeting. Of the 18 calls, 5 were EMS, 8 were public service, 3 were dispatched and cancelled, 1 was traffic control (mutual aid) and 1 was a building fire (mutual aid).

There was good attendance at the last fall shoot for the year. Shoots will resume in February and are held every Tuesday evening.

The VFD's "Keep the Wreath Green" campaign is underway. The wreath begins the season with all green bulbs on Thanksgiving and serves as a reminder to the community to "Keep the Wreath Green" throughout the holiday season by practicing fire safety. If a structure fire occurs between Thanksgiving and New Year's Day, a green bulb is replaced with a red bulb.

EMA Office

There was no report.

Road

Lew Staub, Roadmaster, reported that the road crew checked roads 4 times, spent 8 days blowing leaves, and graded bad spots on 16 roads. They spent 3 days opening pipes with a backhoe, put up “NO WINTER MAINTENANCE” signs, spent 3 days pushing trees off of roads, and put the spreaders on the trucks. They went to town for parts 4 times, plowed and put antiskid down twice, put antiskid on the blacktops twice, and cleaned the trucks once.

As for equipment, the 2014 Dodge was taken to Shults of Warren for a brake cable. The spreader hoses were replaced and the spreader chain was fixed on the 2002 International, tire chains were put on the grader, and windshield nozzles were put on the 2014 Dodge.

Old Business

There was no “Old Business”.

New Business

2020 Municipal Audit

Chrissie Kurelowech said she recently learned that two of the three township auditors will not be able to perform the 2020 municipal audit, which means that a CPA (Certified Public Accountant) must be hired. She contacted May & Company, which has performed audits for the township in the past, and they are available at a cost of about \$2,850.00. A notice of the township’s intent to hire a CPA must be advertised at least 30 days before the Supervisors can vote to adopt a resolution authorizing a CPA to perform the audit, so Chrissie Kurelowech has already placed an ad in The Titusville Herald. The Supervisors will vote to adopt Resolution #21-39 at their regular monthly meeting/reorganization meeting scheduled for Monday, January 4, 2021, which will appoint May & Company for the purpose of performing the 2020 municipal audit.

Adjournments

The meeting adjourned at 7:05 p.m.

The bills were reviewed by the Board of Supervisors.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer