

**Cherrytree Township Board of Supervisors
Special Meeting
October 19, 2018**

A special meeting of the Cherrytree Township Board of Supervisors was held on Friday, October 19, 2018, at 6:00 p.m., at the township building. In attendance were Emery Fiely, Jim Waugh, and Dave Zdarko, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

Call to Order

Emery Fiely called the meeting to order.

Pledge of Allegiance

Moment of Prayer

Jim Waugh led those in attendance in a moment of prayer.

Public Comment

None

Executive Session

The Supervisors went into an executive session at 6:01 p.m. and returned to the meeting room at 6:18 p.m. During the executive session, personnel issues were discussed. Emery Fiely told those in attendance that the Supervisors would discuss details of the executive session towards the end of the meeting, after the budget was prepared.

New Business

Prepare 2019 Budget

Chrissie Kurelowech presented spreadsheets outlining the income and expenses for 2017 and 2018. The Board of Supervisors spent a great deal of time going through the spreadsheets, account by account, and budgeting an amount for each account for 2019.

Chrissie Kurelowech said that, according to Lew Staub, the road crew needs a new lawn mower. The Supervisors budgeted \$5,000.00 in account 430.74.740 (Equipment Purchased), in the General Fund, to cover the cost of a new lawn mower. They also budgeted \$27,000.00 in account 430.74.740 (Equipment Purchased), in Liquid Fuels, to cover the final payment on the 2017 Massey Ferguson tractor/mower.

The Supervisors budgeted \$4,000.00 in the General Fund to be donated to the Cherrytree Township Volunteer Fire Department. This money is in addition to the Foreign Fire money that the township receives each year and is required to give to the fire department.

The Supervisors were in agreement that no paving projects will be scheduled for 2019. They said they would like to seal coat Cherrytree Road, from Fairview Road to South Perry Street, to protect the new pavement that was put down during 2018. There could be other roads, such as part of Dutch Hill Road, that they would consider seal coating as well. Emery Fiely noted that he would like to put down a large amount of gravel, as in 2018, in an effort to improve the dirt roads. No decision was made regarding dust suppressant. The Supervisors budgeted \$193,254.29 in account 438.00 (Roads & Bridges), in Liquid Fuels, to cover the

cost of seal coating, gravel, and any other road maintenance projects that are deemed necessary during the year.

Administrative Action

Adopt Proposed 2019 Budget

On a motion made by Emery Fiely, seconded by Jim Waugh, and carried unanimously, the Supervisors voted to adopt the proposed 2019 budget. Anticipated income for 2019 is \$708,374.29 and anticipated expenditures total \$623,467.29. Unless unforeseen expenses are discovered and amendments are necessary, the 2019 budget will be adopted at the regular monthly meeting scheduled for Monday, December 3, 2018, at 6:30 p.m. A copy of the proposed 2019 budget is available for inspection in the township office.

Hire New Road Worker

On a motion made by Emery Fiely and seconded by Dave Zdarko, the Supervisors voted to offer the vacant full-time road worker position to David Wescoat, with a starting wage of \$15.00 per hour that will increase to \$15.50 per hour after a 90-day probationary period (Fiely-YES / Zdarko-YES / Waugh-NO). Chrissie Kurelowech will contact David Wescoat to offer him the job.

Wage Increases

Don Deliman asked the Supervisors if they plan to give raises to township employees at the beginning of the year. Emery Fiely said that raises were discussed during the executive session and that all township employees, with the exception of the new full-time road worker, will receive 3% wage increases at the beginning of 2019. Don Deliman noted that the Social Security Cost of Living Allowance (COLA) is 2.8% for 2019 and many of the taxpayers in the township are on social security. Emery Fiely said he feels 3% is fair and that there have been no raises for township employees in several years.

Health Insurance

The Supervisors were asked if the cost of health insurance is known yet for 2019. Chrissie Kurelowech said the 2019 premiums for the employee's health insurance are not available yet. She expects to receive them soon and noted that, last year, the Supervisors voted to enroll in a different plan, offered by UPMC, during the regular monthly meeting held on December 4, 2017. The policy will renew on January 1, 2019. Sue McDowell asked the Supervisors if they would consider putting the Secretary-Treasurer, Chrissie Kurelowech, on the township's health insurance policy and they agreed to it. On a motion made by Jim Waugh, seconded by Emery Fiely, and carried, the Supervisors voted to allow the Secretary-Treasurer to be added to the township's health insurance policy.

The meeting adjourned at 7:15 p.m.

Respectfully Submitted,

Christine C. Kurelowech, Secretary-Treasurer

