

Cherrytree Township Board of Supervisors  
Special Meeting  
October 16, 2020

A special meeting of the Cherrytree Township Board of Supervisors was held on Friday, October 16, 2020, at 6:00 p.m., at the township building. In attendance were Jim Waugh, Dave Zdanko, and Rob Kellogg, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

**Call to Order**

Jim Waugh called the meeting to order.

**Pledge of Allegiance**

**Moment of Prayer**

Jim Waugh led those in attendance in a moment of prayer.

**Public Comment**

None

**New Business**

**Prepare 2021 Budget**

Chrissie Kurelowech presented spreadsheets outlining the income and expenses for 2019 and 2020. The Board of Supervisors spent a great deal of time going through the spreadsheets, account by account, and budgeting an amount for each account for 2021.

Possible road projects for 2021 were discussed. There are three pipe replacement projects, one on Breedtown Road (near the Breedtown Cemetery), one on Shreve Road, and one on Lamey Road, that will need to be put out for bid. These projects will most likely involve engineering work, so the Supervisors budgeted \$10,500.00 for account 408.00.05 (Engineering Services) in the General Fund. Jim Waugh suggested putting a seal coat on South Perry Street. Discussion was also held about improving Old Route 8. However, it was noted that, before paving or seal coating takes place on Old Route 8, several pipes need replaced and their replacement must be done by a contractor due to the depth of the cement on the road. Dutch Hill Road could see new pavement in 2021 (approximately .60 mile), but the township has applied for \$30,000.00 in 2021 County Aid to subsidize the expense, which is estimated to be \$80,112.50. It is still unknown as to whether Venango County will award the \$30,000.00 to the township, but if it does, the township must complete the project. If the township's 2021 County Aid application is denied, the township will not be required to pave Dutch Hill Road, but still could complete the project by covering the entire cost. The Supervisors budgeted \$50,000.00 for account 439.00 (HW Construction. & Rebuild Projects) in the General Fund to use towards paving during 2020. They also budgeted \$34,000.00 for account 438.00 (Roads & Bridges) in the General Fund and \$190,000.00 for account 438.00 (Roads & Bridges) in Liquid Fuels to cover the cost of seal coating, gravel, dust suppressant, and any other road maintenance projects that are deemed necessary during the year. Additionally, \$20,000.00 was budgeted for account 432.00 (Snow Removal) in Liquid Fuels to cover salt and anti-skid needed for winter maintenance.

The Supervisors discussed buying a new truck to replace the 2002 International, but decided against doing so in 2021 due to the fact that the township recently spent a lot of

money having the truck repaired and it seems to be running well for the time being. It was noted that the truck will need a new fuel tank.

Steve Anderson said that the roof on the township garage is leaking and needs replaced. Additionally, the outside walls on the salt shed need repaired. The Supervisors consequently budgeted \$10,000.00 for account 430.47 (Building Maintenance) in the General Fund, which is an increase from the \$4,000.00 that was budgeted for that account for 2020.

The Supervisors budgeted \$4,000.00 for account 411.00.02 (Twp. VFD Contribution) in the General Fund to be donated to the Cherrytree Township Volunteer Fire Department, noting that the fire department was unable to hold most of its fundraising events during 2020 due to COVID-19 restrictions. The \$4,000.00 donation is in addition to the Foreign Fire money that the township receives each year and is required to give to the fire department.

Regarding health insurance premiums, Chrissie Kurelowech told the Supervisors that she had not received a renewal notice with 2021 rates from UPMC yet. She said she checked with Frank Riley, of Loesel-Schaaf Insurance Agency, to see if he had heard anything and he said he had not, but that he expects to have the 2021 premiums at the end of October. The Supervisors budgeted \$40,000.00 for account 487.00 (Other Group Insurance Benefits) in the General Fund to cover health insurance expenses. This is an increase from the \$36,000.00 that was budgeted in that account for 2020. Currently, the township pays 90% of the premium for each employee who chooses to participate and the employee is responsible for paying 10% of the premium through payroll deductions.

Ron Stewart suggested giving a bonus to each road worker for exceptional effort during the year. Chrissie Kurelowech said that she was unsure as to whether bonuses to employees are permissible under the Second Class Township Code, but that she would check and let the Supervisors know. No decision was made.

### **Administrative Action**

#### **Adopt Proposed 2021 Budget**

On a motion made by Jim Waugh, seconded by Rob Kellogg, and carried unanimously, the Supervisors voted to adopt the proposed 2021 budget. Anticipated income for 2021 is \$686,941.67 and anticipated expenditures total \$686,608.00. Unless unforeseen expenses are discovered and amendments are necessary, the 2021 budget will be adopted at the regular monthly meeting scheduled for Monday, December 7, 2020, at 6:30 p.m. A copy of the proposed 2021 budget is available for inspection in the township office.

The meeting adjourned at 7:20 p.m.

Respectfully Submitted,

Christine C. Kurelowech, Secretary-Treasurer