

**Cherrytree Township Board of Supervisors**  
**Special Meeting**  
**October 22, 2021**  
**5:00 p.m.**

A special meeting of the Cherrytree Township Board of Supervisors was held on Friday, October 22, 2021, at 5:00 p.m., at the township building. In attendance were Jim Waugh, Dave Zdarko, and Rob Kellogg, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

**Call to Order**

Jim Waugh called the meeting to order.

**Pledge of Allegiance**

**Moment of Prayer**

Jim Waugh led those in attendance in a moment of prayer.

**Public Comment**

None

**New Business**

**Prepare 2022 Budget**

Chrissie Kurelowech presented spreadsheets outlining the income and expenses for 2020 and 2021. The Board of Supervisors spent a great deal of time going through the spreadsheets, account by account, and budgeting an amount for each account for 2022.

The township received \$73,477.79 in ARP (American Rescue Plan) funds in 2021 that will be put towards the Shreve Road culvert replacement project which was just completed (\$104,751.00). Another \$73,477.79 will be received in 2022 and the Supervisors intend to use the money to put towards culvert replacement projects on Lamey Road (Lamey Road Culvert #1 – 0.20 mile west of State Route 8) and on Breedtown Road (Breedtown Road Culvert #3 – 0.10 mile west of Cherrytree Road – near Breedtown Cemetery). The ARP income was shown in the General Fund under account 392.53 (ARP Income) and included as an expense in account 438.00.00 (Roads & Bridges Other). Pennsylvania Department of Environmental Protection (PA DEP) recently issued permits for Lamey Road Culvert #1 and Breedtown Road Culvert #3, so once the work is put out for bid, which will most likely be during the spring of 2022, the replacements can begin as soon as possible.

The Supervisors did not budget money to donate to the Cherrytree Township VFD during 2022. They could reconsider at any time throughout the year and vote to make a donation from the General Fund.

Regarding health insurance premiums, Chrissie Kurelowech told the Supervisors that she had not received a renewal notice with 2022 rates from UPMC yet. The Supervisors budgeted \$45,000.00 for account 487.00 (Other Group Insurance Benefits) in the General Fund to cover health insurance expenses.

A new spreader for the 2014 Dodge will need to be purchased during 2022, so the Supervisors budgeted \$3,000.00 from the General Fund under account 430.74.740 (Equipment Purchased) to cover the expense. The spreader was the only piece of equipment that the Supervisors committed to replacing at this time. Discussion was held

regarding the need for a new roof on the township garage, but no decision was made. The Supervisors may revisit that discussion at a later time.

Possible road projects for 2022 were discussed. The Supervisors discussed the need to replace several pipes on Old Route 8 and the need to pave Old Route 8 and put a seal coat on South Perry Street. It does not make sense to pave Old Route 8 before replacing the pipes, but the pipe replacement alone will be a costly project because a contractor will need to perform the work due to the depth of the concrete under the road. The Supervisors also discussed possibly doubling the gravel purchase for 2022, as they did in 2021 and 2020, to continue to build up the roads, noting that the extra gravel works well with the salt brine (LS25) to suppress the dust. No decisions were made regarding Old Route 8 pipe replacement, seal coating South Perry Street, or the amount of gravel that will be purchased. However, the Supervisors decided that no paving will take place during 2022. They budgeted \$150,000.00 for account 438.00.00 (Roads & Bridges Other) in the General Fund to cover culvert replacements (ARP - Lamey Road Culvert #1 and Breedtown Road Culvert #3), salt brine, gravel, seal coating and any other road maintenance projects that are deemed necessary throughout the year. The Supervisors also budgeted \$194,700.00 for account 438.00 (Roads & Bridges) in Liquid Fuels to be used for any road maintenance deemed necessary, with the exception of the culvert replacements (ARP). Additionally, \$20,000.00 was budgeted for account 432.00 (Snow Removal) in Liquid Fuels for winter maintenance (salt and antiskid).

#### **Administrative Action**

##### **Adopt Proposed 2022 Budget**

On a motion made by Jim Waugh, seconded by Rob Kellogg, and carried unanimously, the Supervisors voted to adopt the proposed 2022 budget. Anticipated income for 2022 is \$761,697.79 and anticipated expenditures total \$758,169.00. There will be no tax increase. Unless unforeseen expenses are discovered and amendments are necessary, the 2022 budget will be adopted at the regular monthly meeting scheduled for Monday, December 6, 2021, at 6:30 p.m. A copy of the proposed 2022 budget is available for inspection in the township office.

##### **Resolution #21-49 – Appoint Attorney for the Zoning Hearing Board**

On a motion made by Dave Zdarko, seconded by Jim Waugh, and carried unanimously, the Supervisors voted to adopt Resolution #21-49, appointing Attorney Richard Winkler to represent the Cherrytree Township Zoning Hearing Board at a rate of \$130.00/hour.

The meeting adjourned at 5:52 p.m.

Respectfully Submitted,

Christine C. Kurelowech, Secretary-Treasurer