

Cherrytree Township Board of Supervisors
Regular Monthly Meeting
August 5, 2024, 6:00 p.m.

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, August 5, 2024, at 6:00 p.m., at the township building. In attendance were Jim Waugh, Rob Kellogg, and Shari Nelson, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

Call to Order

Jim Waugh called the meeting to order.

Pledge

Moment of Prayer

Jim Waugh led those in attendance in a moment of prayer.

Public Comment

Ron Stewart told those in attendance that the person who was living in a travel trailer at 183 Black Road was recently ordered to vacate the property. The travel trailer is gone and the person who had been living in it has until the end of the month to remove the remaining personal items from the property.

Minutes/Treasurer's Report

The minutes, from the regular monthly meeting held on Monday, July 1, 2024, were read, accepted, and approved, on a motion made by Jim Waugh, seconded by Rob Kellogg, and carried unanimously.

The treasurer's report, for July of 2024, was read, accepted, and approved, on a motion made by Rob Kellogg, seconded by Shari Nelson, and carried unanimously.

Correspondence

STV Incorporated – Stone Springhouse Bridge Inspection – March 8, 2024

The township has received a report from STV Incorporated regarding an inspection of the Stone Springhouse Bridge that took place on March 8, 2024.

On a scale of 0 to 5, with 0 being the most critical and 5 being the least critical, there were several recommendations marked as 2 (“priority”) including:

install rock protection along the shoulders near the bridge to prevent future shoulder erosion

improve off-bridge drainage at all (4) corners

remove fallen trees along the near upstream bank, 25 ft. and 50 ft. away

remove a fallen tree just under the bridge (adjacent to the far abutment)

There were several recommendation marked 3 (“add to scheduled work”) including:

update transition, approach guiderail, and rail ends to meet current PennDOT standards

seal open cracks along both abutments

remove sediment deposit along upstream corner of far abutment

seal open cracks along deck top

backfill local minor scour along near abutment

The only recommendation marked 4 (“add to programmed work”) was:

backfill the shallow potholes along the near transition

The only recommendation marked 5 (“routine”) was:

clean/flush the dirt and gravel from the deck surface

Venango County Regional Planning Comm. – 2024/2025 Liquid Fuels County Aid Grant applications for 2024/2025 Liquid Fuels County Aid are due on September 27, 2024. Chrissie Kurelowech said that Troy Cyphert, PennDOT Municipal Services Representative, suggested waiting until next year to apply for more funding. This is because the township has received funding for 2 years in a row for a phased project, which would give the township a low score during the selection process, hurting the score for the following year.

Venango Cnty. Assoc. of Twp. Officials–111th Annual Convention–Sept. 25, 2024
The 111th Annual Convention of the Venango County Association of Township Officials will be held on Wednesday, September 25, 2024, at the Oakland Township Volunteer Fire Department. Chrissie Kurelowech asked the Supervisors to let her know if they plan to attend so she can make reservations.

Penn State Facilities Engineering Inst.–Drake Well Museum–NPDES Reissuance
The Penn State Facilities Engineering Institute (PSFEI) will submit a National Pollutant Discharge Elimination System (NPDES) permit application to the Pennsylvania Department of Environmental Protection (PA DEP) for Drake Well Museum. This application is for a reissuance of an NPDES permit for wastewater treatment plant discharge.

PSATS News Bulletin

PennDOT Newsletter

Zoning

Permits

Z-2024-12 Valinda Roblee 885 Cherrytree Road 18.04 kW roof mounted solar system

Z-2024-13 John Forbes 521 Fairview Road 4’ high wire fence

Zoning Report

There was no “Zoning Report”.

Administrative Action

Complaint – 183 Black Road

A formal complaint was submitted of a person living in a travel trailer, no sewage system, and junk vehicles at 183 Black Road. No action was taken by the

Board of Supervisors because the issue was resolved between the time the complaint was submitted and the regular monthly meeting. See “Public Comment”.

Venango Cnty. Tax Claim Bureau-Repository for Unsold Properties-Vote on Bid

On a motion made by Jim Waugh, seconded by Shari Nelson, and carried unanimously, the Supervisors voted to approve the sale of a 0.33-acre vacant lot on Fleming Alley (Parcel # 03,010.-001..-000) to Frederick Walter II for \$600.00. The property was listed in the Repository for Unsold Properties by the Venango County Tax Claim Bureau. When a bid is received on a property listed in the Repository for Unsold Properties, the Venango County Tax Claim Bureau requests that the municipality approves the sale or sends any objections or exceptions in writing to the Venango County Tax Claim Bureau within 60 days.

Committee Reports

VFD

Tom Huffman, VFD Fire Chief, reported that there were 23 calls since the last meeting. Of the 23 calls, 2 were in Crawford County and 21 were in Venango County. Of the calls in Crawford County, 1 was an oil or other combustible liquid spill and 1 was dispatched and canceled. Of the calls in Venango County, 1 was a building fire, 1 was a trash or rubbish fire, 1 was EMS, 3 were MVAs with no injuries, 10 were public service, 4 were dispatched and canceled, and 1 was an unintentional fire alarm activation.

Tom Huffman told those in attendance that the VFD plans to sign papers with the United States Department of Agriculture (USDA) on Thursday, August 8, 2024, to finalize the purchase of a pre-owned truck from Bradford Township (\$170,000.00). If everything goes smoothly, the VFD will take delivery of the truck sometime during the week of August 12, 2024. The truck is a 2006 Seagrave and will replace the current engine (2-21 – 2001 GMC 8500). The VFD will use its own funds to put a deposit down on the truck, will use a grant from USDA to put towards the truck, and will finance \$130,000.00 through USDA for the remainder of the purchase price.

The VFD is currently selling tickets for a joint raffle with Rouseville VFD. Cash Bash will be held on Saturday, September 28, 2024 at the Rouseville VFD social hall.

EMA Office

There was no report.

Road

Lew Staub, Roadmaster, reported that the road crew spent 16 days mowing berms, spent 8 days grading 1-lane roads, pushed trees off of roads 6 times, mowed the yard 3 times, and installed a driveway pipe. They replaced a STOP sign and posts, opened pipes, and cold patched 2 roads. IA Construction spent 2 days paving Old Route 8 and a portion of Black Road.

As for equipment, the 2002 International was inspected. Rear rotors, calipers, and brakes were put on the 2014 Dodge and the rear end oil was changed. The 2014 Dodge has been at Schroeder’s Truck Repair since July 17, 2024 because it needs a drag link for inspection and they are having trouble getting the part. A new water pump was put on the 2009 International. The bermer was put on the 2009 International. A tire on the 2017 Massey Ferguson tractor was fixed and a new hydraulic line was put on the tractor mower. A new door was put on the 2024 John Deere 670G grader due to a mishap that occurred while going over railroad tracks

near Drake Well Park. While closing the door on the tracks, the front tandem hit the bottom of the door, destroying it. An insurance claim was submitted.

Old Business

None

New Business

Township Website

Chrissie Kurelowech reported that the software that is used to update the township website (www.cherrytreetwp.com) has recently stopped working, so there have been no recent updates to the website. She will continue to search for a way to resolve the problem, but she may have to upgrade the software and rebuild the website from scratch, which will, most likely, take some time. The current software is very old and is no longer supported.

The meeting adjourned at 6:15 p.m.

The bills were reviewed by the Board of Supervisors.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer