

Cherrytree Township Board of Supervisors
Regular Monthly Meeting
Monday, October 7, 2024, 6:00 p.m.

A regular monthly meeting of the Cherrytree Township Board of Supervisors was held on Monday, October 7, 2024, at 6:00 p.m., at the township building. In attendance were Jim Waugh, Rob Kellogg, and Shari Nelson, Supervisors, and Christine Kurelowech, Secretary-Treasurer.

Call to Order

Jim Waugh called the meeting to order.

Pledge

Moment of Prayer

Jim Waugh led those in attendance in a moment of prayer.

Public Comment

Chrissie Kurelowech told the Supervisors that Ron Stewart could not attend the meeting, but wanted to ask them to consider removing (or decreasing) the \$65.00 subdivision review fee from the township fee schedule. He said that the county charges far less to review a subdivision and does all of the work. Chrissie Kurelowech noted that, even though the county's fee is lower than the township's fee, the township pays dues to the Venango County Regional Planning Commission each year that are over \$700.00 and, most likely, the dues supplement their subdivision review fees.

Minutes/Treasurer's Report

The minutes, from the regular monthly meeting held on Tuesday, September 3, 2024, were read, accepted, and approved, on a motion made by Shari Nelson, seconded by Jim Waugh, and carried unanimously.

The treasurer's report, for September of 2024, was read, accepted, and approved, on a motion made by Jim Waugh, seconded by Rob Kellogg, and carried unanimously.

Correspondence

Venango County Assessment Office – Parcels Scheduled for Appeal

A formal hearing before the Venango County Board of Assessment, for 4443 State Route 8, is scheduled for October 7, 2024.

PennDOT – Estimated 2025 Liquid Fuels Tax and Turnback Allocations

The township has been notified that its estimated liquid fuels allocation for 2025 is \$191,891.14, which is a decrease of \$3,856.62 from the liquid fuels allocation that was received in 2024 (\$195,747.76). As always, the township will receive \$24,240.00 in turnback for maintenance of Dempseytown-Gresham Road.

PSATS News Bulletin

Venango County – Local Hazard Mitigation Plan 2025 Update

As part of the Local Hazard Mitigation Plan 2025 Update, a risk assessment and mitigation solutions workshop will be held on November 20, 2024 (in person and virtually). Chrissie Kurelowech told the Supervisors that she plans to attend in person. She attended a kick-off meeting in June, a virtual one-on-one meeting in September, and completed and submitted all of the forms needed for the township to meet the minimum participation requirements. A municipality that does not meet the minimum participation

requirements will not be eligible to receive some state and federal disaster relief funds in the event of a disaster.

Zoning

Permits

N/A	Ronald and Donna Stewart	375 Black Road	subdivision review
N/A	Rodney Bedow and John Snyder	Old Petroleum Center Road	subdivision review
Z-2024-16	James and Cecile Stelter	1771 Breedtown Road	addition to existing shed

Zoning Report

There was no “Zoning Report”.

Administrative Action

Resolution #24-44–Request Local Share Account (LSA) Grant/Desig. Officials

On a motion made by Rob Kellogg and seconded by Shari Nelson, the Supervisors voted to adopt Resolution #24-44. Jim Waugh abstained. This resolution requests a Local Share Account (LSA) grant of \$179,543.47 to be used to upgrade the Cherrytree Township VFD’s radio equipment to be P25 compliant. Venango County is upgrading its radio system to a new digital P25 system in March of 2025 and departments throughout the county will need to upgrade their radio equipment to be able to continue to communicate with the county during emergency situations. The VFD, however, cannot apply for an LSA grant, but the township can apply and use the grant to purchase equipment for the VFD. Resolution #24-44 also designates 2 township officials, Christine Kurelowech and Shari Nelson, to execute all documents and agreements related to the grant.

Fuel Bids – Approximately 8,000 Gallons – Vote to Advertise

On a motion made by Jim Waugh, seconded by Shari Nelson, and carried unanimously, the Supervisors voted to put approximately 8,000 gallons of diesel fuel out for bid. Bids will be received until 6:00 p.m. on Monday, November 4, 2024 and will be opened and reviewed during the regular monthly meeting scheduled for Monday, November 4, 2024 at 6:00 p.m.

Committee Reports

VFD

Tom Huffman, VFD Fire Chief, reported that there were 14 calls since the last meeting, 3 of which were in Crawford County and 11 of which were in Venango County. Of the calls in Crawford County, all 3 were building fires. Of the calls in Venango County, 2 were EMS, 1 was an MVA with no injuries, 2 were public service, 1 was dispatched and canceled, 3 were false alarms at Cross Creek Resort, 1 was a false alarm at Drake Well Museum, and 1 was for severe weather.

The fall shoots continue to be held every Tuesday night. The doors open at 5:30 p.m. and the shooting begins at 6:00 p.m. The VFD is selling raffle tickets for a 1978 Ford truck.

Tom Huffman reported that the VFD will soon apply for a State Fire and EMS grant to be used for debt reduction.

Crawford County recently sent the Titusville Municipal Airport Emergency Plan Update to the VFD for review.

EMA Office

There was no report.

Road

Lew Staub, Roadmaster, reported that the road crew spent 12 days mowing berms, graded bad spots on 5 roads, spent 1 day stacking gravel, fixed berms on 2 roads, put 3 signs up, and checked the roads twice. They also built a turnaround on Tarr Road, mowed the yard twice, cleaned 2 long tail ditches on Breedtown Road, and spent 6 days stacking antiskid. The road crew spent 3 days blowing leaves, pushed 6 trees off of roads, and fixed a ditch on Vorhees Road. Lew Staub also reported that the road crew spent a day cutting and pushing trees off of roads and would finish storm clean-up the next day (October 8, 2024). The salt has been ordered and delivery will soon begin. Hasbrouck Sand & Gravel tailgated 750 tons of 2RC gravel on Dempseytown-Gresham Road.

As for equipment, the road crew spent 3 days working on the 2019 JCB backhoe. Matteson Equipment looked at it as well and Stephenson Equipment put a new DEF (Diesel Exhaust Fluid) head on it, which was covered under warranty. Stephenson Equipment ordered a coolant valve for the DEF tank on the 2019 JCB backhoe and put it on. The road crew took the mower off of the 2017 Massey Ferguson tractor and put the blower on. They spent 2 days working on the tractor and they changed the filters on the 2007 JCB backhoe.

Old Business

There was no "Old Business".

New Business

2024-2025 COSTARS Salt Price

Chrissie Kurelowech told those in attendance that the township will be paying \$70.69/ton for salt through COSTARS this year, which is a \$3.37/ton increase from last year (\$67.32/ton). The township has requested 225 tons as part of its COSTARS contract and is required to purchase 60% of that amount, but is permitted to purchase up to 140%. The salt will be purchased from Compass Minerals again this year.

Regular Monthly Meeting – November 4, 2024 – Truck Room

The Supervisors were in agreement to hold the next regular monthly meeting, scheduled for Monday, November 4, 2024 at 6:00 p.m., in the VFD truck room due to the election on Tuesday, November 5, 2024. This will allow the election workers to set up the polling place during the afternoon of Monday, November 4, 2024.

The meeting adjourned at 6:11 p.m.

The bills were reviewed by the Board of Supervisors.

Respectfully submitted,

Christine C. Kurelowech, Secretary-Treasurer